

# Academy of Fine Arts and Design in Bratislava

**Internal Regulation No 8/2022**

**Internal Quality Assurance System for Higher Education  
at the Academy of Fine Arts and Design in Bratislava**

**Year 2022**

TABLE OF CONTENTS

PART ONE Introductory provisions ..... 5

Art. 1 Basic provisions..... 5

Art. 2 General prerequisites for an internal quality system for education ..... 5

PART TWO Quality assurance bodies and their administrative support ..... 6

Art. 3 The Pedagogical Board of AFAD ..... 6

Art.4 Membership in the Pedagogical Board of AFAD..... 7

Art.5 Statute of the Pedagogical Board of AFAD ..... 7

Art.6 Programme Board of AFAD ..... 7

Art. 7 Competence of the Programme Board of AFAD ..... 7

Art. 8 Membership in the Programme Board of AFAD ..... 8

Art. 9 Statute of the Programme Board of AFAD ..... 8

Art.10 Arts Board of AFAD ..... 8

Art.11 Accreditation Board of AFAD ..... 8

Art. 12 ..... 9

Scope of the Accreditation Board..... 9

Art. 13 Membership in the Accreditation Board ..... 10

Art. 14 Office for Quality ..... 10

Art. 15 Internal system evaluation and transparency ..... 10

PART THREE Persons responsible for quality assurance..... 11

Art. 16 Study programme director and co-directors ..... 11

Art. 17 Tasks of the study programme director and co-directors ..... 11

Art. 18 Establishment and termination of the study programme director and co-directors ..... 12

PART FOUR Establishment, approval, implementation and modification of the study programme and monitoring and regular evaluation of the study programmes ..... 13

Art. 19 ..... 13

Art. 20 Establishment, modification, suspension and cancellation of study programmes..... 13

Art. 21 Study programme ..... 14

Art. 22 Purpose and proposal of a new study programme ..... 14

Art. 23 Proposal for modification of the study programme and proposal for suspension or cancellation of the study programme..... 15

Art. 24 Proceedings before the Accreditation Board of AFAD ..... 15

Art. 25 Delivery of decisions and appeal proceedings..... 17

Art. 26 Approval of changes to the conditions for the implementation of the study programme, which are not a modification of the study programme ..... 17

PART FIVE Study counsellors, coordinators for students with specific needs, psychological, social and career care for students ..... 17

Art. 27 ..... 17

Art. 28 ..... 18

Art. 29 Competences of the Support and Counselling Centre of AFAD ..... 18

Art. 30 Student Study Advisor..... 19

PART SIX Selection of teachers of individual courses ..... 19

Art. 31 ..... 19

Art. 32 Teachers providing profile courses of a study programme ..... 19

Art. 33 Teachers of study programme courses ..... 20

PART SEVEN Approval of theses supervisors ..... 21

Art. 34 ..... 21

Art. 35 Approval of theses supervisors, theses tutors and tutors – consultants ..... 21

Art. 36 Qualification prerequisites for the position of thesis supervisor, ..... 21

tutor and tutor-consultant of the doctoral thesis ..... 21

Art. 37 Performance of the role of thesis supervisor, ..... 22

tutor and tutor-consultant of the doctoral thesis ..... 22

PART EIGHT Assessment of students ..... 22

Art. 38 ..... 22

Art. 39 .....	22
Art. 40 Learning objectives and assessment conditions .....	22
Art. 41 General principles for the implementation of the educational process .....	24
Art. 42 Rules and conditions for student assessment .....	24
PART NINE Review of complaints .....	25
Art. 43 Complaints, suggestions, petitions, appeals and other submissions from students .....	25
PART TEN Code of ethics of AFAD .....	26
Art. 44 Preamble to the Code of Ethics of AFAD .....	26
Art. 45 Scope of the Code of Ethics of AFAD .....	26
Art. 46 Ethical principles .....	26
Art. 47 Implementation of the Code of Ethics .....	26
PART ELEVEN Determination of requirements for the selection of higher education teachers .....	26
Art. 48 .....	26
Art. 49 .....	27
Art. 50 Basic prerequisites for performing the work of a higher education teacher .....	27
Art. 51 Other prerequisites for performing the work of a higher education teacher .....	28
Art. 52 Additional provision .....	28
PART TWELVE General criteria for filling the positions of professors and associate professors and specific conditions for filling the positions of professors at AFAD .....	29
Art. 53 General criteria for filling the positions of higher education teachers and the positions of professors and associate professors .....	29
PART THIRTEEN Ensuring the professional development of higher education teachers, researchers and artistic staff of AFAD .....	30
Art. 54 .....	30
Art. 55 .....	30
PART FOURTEEN Verification of sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes .....	31
Art. 56 .....	31
Art. 57 in verifying sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes .....	31
Art. 58 AFAD processes in verifying sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes .....	32
Art. 59 Taking corrective measures .....	32
Art. 60 Structures of AFAD in verifying sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes .....	32
PART FIFTEEN Collection, analysis and use of information necessary for the effective implementation of the study programme and publication of information .....	33
Art. 61 .....	33
Art. 62 Data collection sources .....	33
Art. 63 Publication of information, collection and evaluation of data on study programmes on the AFAD portal .....	34
Art. 64 Providing information on study programmes in the register of study programmes .....	34
Art. 65 Publication of information about study programmes on the Portal of Higher Education Institutions .....	34
Art. 66 Providing information on the structure and number of students .....	35
Art. 67 Providing information on the structure and number of academic staff to the Central Register of University Staff .....	35
Art. 68 Providing information on the structure of academic staff, the number of students and providing information on the admission procedure of the 1st and 2nd level - Slovak Centre of Scientific and Technical Information .....	35
Art. 69 Providing information on graduates - CVTI SR .....	36
Art. 70 Annual Report on the Activities of AFAD .....	36
PART SEVENTEEN .....	36
Art. 71 Process and rules for reconciliation of habilitation and inauguration proceedings according to SAAVŠ standards .....	36
Art. 72 Personnel of the field of habilitation and inauguration proceedings .....	37

Art. 73 Level of creative activity in the field of habilitation and inauguration proceedings .....	37
Art. 74 Procedure for the development of a proposal for the alignment of habilitation and inauguration proceedings .....	38
PART EIGHTEEN Periodic evaluation.....	39
Art. 75 Periodic evaluation of study programmes and habilitation and inauguration proceedings .....	39
Art. 76 Indicators for the evaluation of standards.....	40
Art. 77 Indicators of entry into education and habilitation and inauguration proceedings .....	41
Art. 78 Indicators for the implementation of education and habilitation and inauguration proceedings.	41
Art. 79 Output indicators for education and habilitation and inauguration proceedings .....	42
PART NINETEEN Common, transitional, repealing and final provisions .....	43
Art. 80 Common provisions.....	43
Art. 81 Repealing provisions .....	43
Art. 82 Final provisions .....	43

**PART ONE**  
**Introductory provisions**

**Art. 1**  
**Basic provisions**

1. The Internal Quality Assurance System for Higher Education at the Academy of Fine Arts in Bratislava (hereinafter referred to as the "Internal System") is an internal regulation of the Academy of Fine Arts in Bratislava (hereinafter referred to as the "AFAD") within the meaning of Section 15 (1) (b) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended by later regulations.
2. The policies and procedures for quality assurance of higher education provided by the Academy are in accordance with Act No. 131/2002 Coll. on Higher Education and on Amendments and Supplements to Certain Acts (hereinafter referred to as the "Act on Higher Education"), Act No. 269/2018 Coll. on Quality Assurance of Higher Education and on Amendments and Supplements to Act No. 343/2015 Coll. on Quality Assurance of Higher Education Coll. on public procurement and on amendment and supplementation of certain acts, as amended (hereinafter referred to as the "Act on Quality"), as well as the Standards and Guidelines for Quality Assurance in the European Higher Education Area (hereinafter referred to as the "ESG")<sup>1</sup>, Standards of the Slovak Accreditation Agency for Higher Education for the Internal Quality Assurance System for Higher Education, Standards of the Slovak Accreditation Agency for Higher Education for the Study Programme and Standards of the Slovak Accreditation Agency for Higher Education for the Habilitation Procedure and the Procedure for the Appointment of Professors (hereinafter referred to as "the Standards").

**Art. 2**  
**General prerequisites for an internal quality system for education**

1. AFAD is a public and self-governing institution, which freely carries out creative, artistic, educational, scientific, research and cultural activities. Educational activity is based on contemporary thinking in the field of art, on current knowledge of the art sciences, as well as on broader knowledge from other scientific disciplines, and on working with the latest technological and technical knowledge, which creates a wide range of possibilities for the artistic rendering of a work of art. Educational activities are closely related to the own artistic creation and scientific research activities of teachers, researchers and students of AFAD. AFAD significantly contributes to the development of art, the research of art sciences, artistic and technological research, as well as to the development of education and culture in Slovakia.
2. The fulfilment of the objectives in the field of artistic, educational, scientific, research and other creative activities of academy teachers, researchers and students is based on the primary responsibility not only for the results of these activities, but also for the overlaps towards the Slovak society.
3. AFAD carries out higher education in the study field of Art and in the study field of Theory and History of Art and Culture. In connection with this, it fulfils artistic, scientific, research and other creative activities.
4. The purpose of providing the internal system is to support the development and advancement of AFAD, in accordance with the understanding of the quality of education in the context of other European universities and academies of art and humanities, in accordance with the understanding of the quality of artistic, scientific, research and other creative activities in the field of contemporary art, design, architecture, restoration, and the history and theory of art.
5. The purpose of providing the internal quality assurance at AFAD is to systematically cultivate a highly ethical school environment, with a value setting for education, in which issues of humanism, ethics, ecology and social-critical thinking are deepened.

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<sup>1</sup> Standards and Guidelines for Quality Assurance in the European Higher Education Area – ESG, 2015

6. By quality assurance, it is meant a systematic and structured care for the quality of education, artistic, scientific, research and other creative activities, their maintenance and continuous improvement.
7. The internal system respects the specifics of AFAD, carries out, monitors and evaluates the quality of artistic, scientific, research and other creative activities of academy teachers, researchers and students in the domestic and foreign environment and their reflection by art critics and the professional public.
8. The internal system emphasises the need for targeted cooperation with other universities and academies of arts or humanities in the European and transatlantic environment, with domestic and foreign research institutes, galleries and cultural institutions, with professional chambers, other public institutions as well as with the third sector.
9. The internal system is set up in accordance with the Long-Term Plan of AFAD and is based on its defined mission and goals.
10. AFAD ensures the quality of the provided higher education by implementing its internal system and its continuous development.
11. The internal system regulates the way of fulfilling the mission of the academy in the field of higher education through:
  - a) the strategies of quality assurance for higher education and quality assurance of artistic, scientific, research or other creative activities (hereinafter referred to as the “creative activity”) of the academy,
  - b) the processes of quality assurance for higher education and quality assurance of creative activity,
  - c) the link between creative activity and higher education of the academy in the respective field of study.
12. The internal system of quality assurance of higher education at AFAD is a part of the internal system of quality of performance of individual activities at AFAD, which is a summary of all internal regulations of AFAD.
13. The internal system determines:
  - a) quality assurance bodies
  - b) the rules for the establishment, approval, modification, amendment, suspension and cancellation of study programmes,
  - c) the student-centred rules for learning, teaching and assessment,
  - d) the rules for admissions, the course of studies, the recognition of education and the award of academic degrees,
  - e) the persons responsible for the study programme assurance,
  - f) the quality of artistic, scientific, research and other creative activity of pedagogues,
  - g) the material, spatial and technical resources for the study programme assurance and the support of students,
  - h) the procedures for collecting and processing information on the study programme, the publication of information on the study programme, and the procedures for continuous monitoring, periodic evaluation.

## **PART TWO**

### **Quality assurance bodies and their administrative support**

#### **Art. 3**

#### **The Pedagogical Board of AFAD**

1. The Pedagogical Board of AFAD represents the first level of institution-wide control of the quality of education.
2. The main mission of the Pedagogical Board of AFAD is to support and fulfil the standards of quality of education within the internal system of AFAD. It is a body within which every member can freely and democratically express their opinion for the purpose of improving the quality of education at AFAD.

#### **Art.4**

#### **Membership in the Pedagogical Board of AFAD**

1. The Pedagogical Board of AFAD consists of all teaching staff and internal doctoral students of AFAD.
2. The meetings of the Pedagogical Board of AFAD develop the quality culture at AFAD, every employee organizationally included in the platform of the Pedagogical Board of AFAD participates in it.

#### **Art.5**

#### **Statute of the Pedagogical Board of AFAD**

1. Internal Regulation of AFAD No.13/2021 Statute of the Pedagogical Board of AFAD in Bratislava

#### **Art.6**

#### **Programme Board of AFAD**

1. The Programme Board of AFAD is an advisory, initiative and controlling body of the Rector for ensuring and evaluating the internal system in the field of ensuring the provision of higher education and creative activities.
2. The main mission of the Programme Board of AFAD is the creation, implementation, maintenance and improvement of the internal system of quality of education, creative activity, their interconnection.

#### **Art. 7**

#### **Competence of the Programme Board of AFAD**

1. The Programme Board of AFAD is responsible for:
  - a) creating, approving, implementing and modifying study programmes, monitoring and regular evaluation of study programmes,
  - b) preparing, coordinating and evaluating the internal quality system at AFAD.
2. The basic competence of the Programme Board of AFAD includes also:
  - a) evaluation of the implementation of the internal quality system of education at AFAD,
  - b) monitoring of the effectiveness and timeliness of all activities that are part of the quality assurance at AFAD,
  - c) evaluation of information on the results of quality assessment and preparing and providing information on quality assurance and quality assessment according to the requirements of the Rector, according to the requirements of the AFAD Arts Board and the AFAD Accreditation Board,
  - d) carrying out other activities arising from the need to ensure, monitor or modify the internal quality system.
3. The activities of the Programme Board of AFAD are governed by these Regulations and the Statute of the Programme Board of AFAD and the time and material schedule for ensuring the internal quality system of AFAD.
4. The activities of the Programme Board of AFAD are according to the Statute of the Programme Board of AFAD, Art. 4, paragraph 1, governed by the Vice-Rector, who is responsible for the area of quality, while his/her function during the performance of his/her role as Vice-Rector lasts as stipulated by the Statute of AFAD and the Law on Higher Education Institutions.
5. The Secretary of the Programme Board of AFAD provides material and technical needs for the Programme Board of AFAD to be able to meet, and he/she also provides organizational tasks.

#### **Art. 8**

#### **Membership in the Programme Board of AFAD**

1. The members of the Programme Board of AFAD are appointed and dismissed by the Rector of AFAD
2. The Programme Board of AFAD consists of Vice-Rectors, senior lecturers, student representatives and external members from professional institutions, professional chambers and employers' representatives.
3. The Chairman of the Programme Board is the Vice-Rector, who is responsible for the area of quality, while his/her function during the performance of his/her role as Vice-Rector lasts as stipulated by the Statute of AFAD and the Law on Higher Education Institutions.

#### **Art. 9**

#### **Statute of the Programme Board of AFAD**

1. The Programme Board of AFAD is established as an advisory body to the Rector of AFAD and its status is regulated by the Statutes of AFAD as amended by its supplements (VP No.8/2019 Statutes as amended by Supplement No.1 and 2, VP No.10/2001 Supplement No.3 and VP No.5/2022 Supplement No.4<sup>2</sup>).
2. The scope, duties, activities and membership of the AFAD Programme Board are determined in detail by the Statute of the AFAD Programme Board, the adoption of which is subject to deliberation by the AFAD Academic Senate and approval by the AFAD Arts Board.

#### **Art.10**

#### **Arts Board of AFAD**

1. The Arts Board of AFAD is a body of the academic self-government of the Academy of Fine Arts in Bratislava. (see the Rules of Procedure of the Arts Board of the Academy of Fine Arts in Bratislava).
2. With regard to the quality assurance system at AFAD, the AFAD Arts Board mainly performs the following tasks:
  - a) discusses the Long-term Plan of AFAD
  - b) approves the level of the Academy's criteria for evaluating the fulfilment of the conditions for obtaining the title of Associate Professor,
  - c) approves the level of the Academy's criteria for evaluating the fulfilment of the conditions for obtaining the title of professor,
  - d) approves the rules and procedures for the habilitation and inauguration procedure,
  - e) regularly, but at least once a year, assesses the level of AFAD in educational activities and in the field of art, science and research,
  - f) approves the general criteria for the appointment of professors and associate professors,
  - g) approves the specific conditions for filling the posts of professors and associate professors,
  - h) discusses the study programme director and co-directors, assesses the level of their creative activity, which must correspond at least to the level laid down for a given level of higher education for teachers of profile courses.
  - i) approves the Rector's proposals for filling the posts of visiting professors.

#### **Art.11**

#### **Accreditation Board of AFAD**

1. The Accreditation Board of AFAD is a permanent body of AFAD for ensuring the evaluation of study programmes at all levels of study in the field of higher education provided at AFAD and for

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<sup>2</sup> <https://www.vsvu.sk/workspace/media/documents/vp-5-2022-dodatok-c-4-statut-vsvu-final-novela.pdf>.



the fulfilment of standards for habilitation proceedings and proceedings for the appointment of professors.

2. The main mission of the Accreditation Board of AFAD is a transparent, fair, professionally competent, objective and independent assessment and approval of study programmes, as well as modifications, changes, suspensions and cancellations of study programmes within the meaning of the standards for the internal system and the standards for the study programme.
3. The main mission of the Accreditation Board of AFAD is to assess the requirements for habilitation and inauguration procedures at AFAD.

## **Art. 12**

### **Scope of the Accreditation Board**

1. The main task of the Accreditation Board of AFAD is mainly:
  - a) to discuss and approve proposals for new study programmes, proposals for the cancellation of study programmes, proposals for modifications and changes to study programmes submitted by the Programme Board of AFAD,
  - b) to periodically evaluate and approve the study programme in accordance with the standards for the study programme, the standards for the internal system,
  - c) to conceptually manage and control the activities and outputs of the Programme Board of AFAD,
  - d) to perform other related tasks and activities as stipulated by the Internal Regulation of the Academy of Fine Arts No. 12/2021 on the establishment of the Accreditation Board of the Academy of Fine Arts in Bratislava.
2. For study programmes, the Accreditation Board of AFAD ensures, in particular:
  - a) a transparent, fair, professionally competent, objective and independent assessment and approval of the study programme, in which conflict of interest and bias are avoided,
  - b) an assessment of the compliance of the study programmes with the internal system standards and the study programme standards,
  - c) an assessment of whether programmes of study have a clearly specified and communicated qualification which is acquired by successful completion of the programme, the level of which meets the requirements of the relevant level of the qualification framework,
  - d) an assessment of whether the content and level of the qualification meets the sector-specific expectations of employers,
  - e) an assessment of whether study programmes have a clearly specified graduate profile and, within this framework, clearly defined and communicated learning objectives and learning outcomes that are verifiable and relevant to the mission of AFAD, the relevant level of the qualification framework and the field of knowledge according to the relevant field of study or combination of fields of study in which their graduates will obtain a higher education qualification,
  - f) an assessment of whether there is a clear link between education and creative activities in the study programmes, with the level and focus of creative activities corresponding to the level of higher education and the learning outcomes,
  - g) an assessment of the fact that study programmes provide students with transferable competences that influence students' personal development and can be used in their future careers and lives as active citizens in democratic societies,
  - h) an assessment of the requirements in the field of habilitation and inauguration, in particular by assessing the level of creative activity in the field of habilitation and inauguration, the level of the university's criteria for assessing eligibility for the title of associate professor and the level of the university's criteria for assessing eligibility for the title of professor, and assesses the rules and procedures of the habilitation and inauguration procedure.

**Art. 13**  
**Membership in the Accreditation Board**

1. The Rector appoints and dismisses the members of the Accreditation Board of AFAD after approval by the Arts Board of AFAD.
2. In the composition of the Accreditation Board of AFAD, the principle of involvement of interested persons in the sense of the standards of quality of education is applied, i.e. employees and students of AFAD, representatives of employers, graduates, domestic and foreign partners of AFAD, including representatives of the Chamber of Restoration, the Chamber of Architecture and cultural institutions.
3. The persons who decide on the design of a study programme are not the same persons who prepare, design or implement it to a decisive extent.
4. Furthermore, the membership and competences of the chairman, vice-chairman and secretary of the Accreditation Board of AFAD are regulated by the Internal Regulation of AFAD No. 12/2021 on the establishment of the Accreditation Board of the Academy of Fine Arts and Design in Bratislava, Art. 3 and Art. 4.

**Art. 14**  
**Office for Quality**

1. The Office for Quality provides administrative support for the system of quality assurance of education at AFAD.
2. The main task of the Office for Quality is mainly:
  - a) collecting, recording and sorting information on study programmes and creative activities, results of cooperation between AFAD and practice and success of students and graduates,
  - b) the production of statistics on the quality of study programmes on the basis of the recorded data,
  - c) the agenda of the Secretary at the meetings of the Pedagogical Board of AFAD, the Programme Board of AFAD and the Accreditation Board of AFAD,
  - d) continuous updating of information and materials on the quality of education at AFAD on the AFAD website.

**Art. 15**  
**Internal system evaluation and transparency**

1. Components of the internal quality assurance system carry out regular monitoring, evaluation and adoption of proposals for revision of the internal system, while taking into account whether the internal system leads to the achievement of strategic objectives in the field of quality assurance, which have been determined by AFAD in its strategic documents, especially in the Long-term plan of AFAD.
2. AFAD ensures easy public access to the formalized policies and processes and other documentation of the AFAD internal system by ensuring that all internal regulations related to the internal system are published clearly and completely on the AFAD website.
3. The method of making information about the activities of AFAD accessible respects the specific needs of persons with disabilities.
4. The regulations forming the internal quality assurance system are published in the Slovak and English language; information concerning studies and study conditions is published in the Slovak and English language on the website of AFAD.

**PART THREE**  
**Persons responsible for quality assurance**

**Art. 16**  
**Study programme director and co-directors**

1. Each study programme implemented at AFAD has a designated person who has the relevant competences and bears the main responsibility for the implementation, development, quality assurance of the study programme. The study programme director is the main person responsible for the study programme. Other persons providing profile courses are co-responsible for the implementation, development and quality assurance of the study programme. Co-directors are co-responsible for the programme of study.
2. The study programme director and co-directors must not be the persons responsible for the implementation, development and quality assurance of the study programme at another higher education institution in the Slovak Republic.
3. One and the study programme director may be responsible for the implementation, development and quality assurance of up to three study programmes at different levels of study.
4. Study programme co-director may be co-responsible for the implementation, development and quality assurance of up to three study programmes at different levels of study.
5. The artistic, scientific, professional and pedagogical prerequisites and requirements for the study programme director and co-directors shall be laid down in the sixth part of this Regulation. The level of creative activity of the study programme director and co-directors must correspond at least to the level laid down for the degree of higher education for teachers of profile courses.
6. The study programme director holds the post of professor in the relevant field of study for the prescribed weekly working time; in the case of a bachelor's degree programme, he/she holds the position of professor or the position of associate professor in the relevant field of study for the prescribed weekly working time.
7. The study co-director holds the position of professor or associate professor in the relevant field of study for the prescribed weekly working time.

**Art. 17**  
**Tasks of the study programme director and co-directors**

1. The study programme director in particular:
  - a) is automatically a member of the Programme Board of AFAD,
  - b) coordinates the content preparation of the study programme in cooperation with the pedagogues of the study programme,
  - c) ensures that the study programme is carried out in accordance with accreditation standards and internal regulations,
  - d) supervises the quality of the study programme,
  - e) approves the topics of the final theses, and only approves the topics of dissertations after their approval by the thesis committee,
  - f) develops the study programme in accordance with the current level of knowledge in the field and in accordance with the requirements of practice for graduates,
  - g) submits proposals to the Rector for the modification of the internal regulations relating to studies,
  - h) cooperates with the persons responsible for other study programmes,
  - i) participates in the meetings of the Academy bodies for internal quality system processes, as appropriate,
  - j) monitors the activities of the teachers involved in the implementation of the study programme, in particular, monitors the presentations of students' semestral works, which are regularly published in various exhibition formats,
  - k) provides assistance in the preparation of annual reports on teaching activities in the context of the meeting of the Programme Board of AFAD or other evaluation reports related to information on the study programme,

- l) implements actions taken to improve the study programme as part of the evaluation of the programme of study.
2. The study programme co-directors in particular:
  - a) ensure that the study programme is carried out in accordance with accreditation standards and internal regulations,
  - b) supervise the quality of the study programme,
  - c) develop the study programme in terms of content and methodology in accordance with the current level of knowledge in the field and in accordance with the requirements of practice for graduates,
  - d) monitor the activities of the teachers involved in the implementation of the study programme, in particular, monitor the presentations of students' term papers, which are regularly published in various exhibition formats,
  - e) provide assistance in the preparation of annual reports on teaching activities or other evaluation reports relating to information on the study programme or its integral part, as requested by the study programme director,
  - f) implement the measures taken to improve the evaluation of the study programme or its integral part.

### **Art. 18**

#### **Establishment and termination of the study programme director and co-directors**

1. The Rector appoints the study programme director and co-directors after the approval by the Arts Board of AFAD.
2. The change of the study programme director and co-directors shall be approved by the Arts Board of AFAD and the Accreditation Board of AFAD on the proposal of the Rector. In the case of rejection, the Rector must supplement the characteristics of the study programme director or co-director, or submit a new proposal for the study programme director or co-director.
3. The Rector shall dismiss the study programme director and co-director if he/she no longer meets the qualification requirements according to the standards of The Slovak Accreditation Agency for Higher Education (hereinafter referred to as "SAAVŠ").
4. The Rector shall also remove the study programme director and co-director if correction cannot otherwise be achieved and the study programme director and co-director:
  - a) fails to perform adequately the duties associated with the role of study programme director and co-director,
  - b) the results of his/her creative activity are not sufficient to guarantee the development and sustainability of the study programme.
5. The Rector may dismiss the study programme director and co-director in justified cases also for other reasons.
6. The roles of the study programme director and co-director shall cease:
  - a) by removal;
  - b) failure to grant authorisation to carry out the study programme within one calendar year of the date of appointment under paragraph 1,
  - c) withdrawal of the authorisation to conduct the study programme,
  - d) the cancellation of the study programme,
  - e) in the case of the resignation of the study programme director and co-director on the date on which a new study programme director or co-director is appointed,
  - f) the termination of the employment relationship at the relevant place of work for the established weekly working hours.
7. After the termination of the role of the study programme director or co-director, the Rector must appoint a new study programme director or co-director within 3 months after approval by the Arts Board of AFAD and the Accreditation Board of AFAD, otherwise he/she must request the suspension of the study programme.

## **PART FOUR**

### **Establishment, approval, implementation and modification of the study programme and monitoring and regular evaluation of the study programmes**

#### **Art. 19**

1. This part of the internal system regulates the rules for the establishment, approval, implementation and modification of each study programme under Section 3(3)(a) of the Quality Act, which:
  - a) ensure that they take into account the field of knowledge according to the relevant field of study or combination of fields of study in which the graduates receive their higher education,
  - b) regulate the powers of the academy bodies in approving the study programme,
  - c) provide for the participation of representatives of students, employers from the relevant sector of the economy and other interested persons in the establishment and modification of the study programme,
  - d) provide for the definition of the knowledge, skills and competences to be acquired by the graduate as part of the studies corresponding to the relevant level of the national qualification framework,
  - e) ensure that the standards for the programme of study are met.
2. At the same time, this part of the internal system also regulates the rules for monitoring and regular evaluation of study programmes, in which students, employers from the relevant sector of the economy and other interested parties participate, pursuant to Section 3(3)(f) of the Quality Act.

#### **Art. 20**

### **Establishment, modification, suspension and cancellation of study programmes**

1. It is possible to create a study programme:
  - a) in a field of study and degree of study in which AFAD has the right to create new study programmes,
  - b) in a field of study or degree of study in which AFAD does not have the right to create study programmes and AFAD must apply to SAAVŠ for accreditation.
2. By modification of the study programme, it is meant the addition or deletion of compulsory courses or compulsory elective courses, a change in the conditions for the proper completion of studies or a modification of the information sheet of a compulsory course or a compulsory elective course, except for the update of the lecturer, change of semester, implementation, recommended literature or evaluation of the course<sup>3</sup>.
3. By suspension of a study programme, it is meant that it is not possible to admit applicants to the study programme, to conduct state examinations therein and to establish another study programme in the relevant field of study and degree.
4. A study programme is suspended by:
  - a) the decision of SAAVŠ<sup>4</sup>.
  - b) the decision of Accreditation Board of AFAD.
5. Upon the entry into force of the decision on the cancellation of a study programme, the teaching of the courses of the cancelled study programme shall cease and no state examinations may be held therein. The Rector shall be obliged to take measures to ensure that students enrolled in the study programme are able to continue their studies in another study programme in the relevant field of study.
6. A study programme is cancelled by:
  - a) the decision of SAAVŠ<sup>5</sup>
  - b) the decision of the Accreditation Board of AFAD

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<sup>3</sup> Section 2(g) of the Quality Act.

<sup>4</sup> Section 27 of the Quality Act.

<sup>5</sup> Section 28 of the Quality Act.

**Art. 21**  
**Study programme**

1. A study programme is a set of courses and a set of rules designed so that successful completion of the study programme leads to a higher education qualification. The study plan determines the time and content sequence of courses and the forms of assessment of learning outcomes.
2. A study programme:
  - a) is created in accordance with the Long-Term Plan of AFAD and the development strategy of AFAD, it is in accordance with the current level of art and scientific knowledge and the level of creative activity in the respective field of study,
  - b) has designated persons responsible for its implementation, development and quality assurance, as well as defined learning objectives and learning outcomes in accordance with the required level of the qualification framework,
  - c) has clearly defined admission requirements for the study programme,
  - d) has defined content and scope of learning, including learning outcomes for each learning activity,
  - e) has defined requirements for successful completion of studies, including a graduate profile,
  - f) has adequate personnel, space, material, technical and information resources for implementation.
3. When designing the study programme, modifying the study programme and implementing the study programme, it is necessary to state and demonstrate:
  - a) assignment to a field of study and justification of the extent to which its content corresponds to the relevant field of study,
  - b) a clear determination of the level of qualification that students gain by successfully completing it, the qualification being equivalent to the relevant level of education according to the qualification framework,
  - c) a graduate profile, within which, by the means of descriptions, the learning outcomes are defined and communicated, which are verifiable and relevant to the mission of the academy, the relevant level of the qualification framework and the field of knowledge according to the relevant field of study or combination of fields of study in which their graduates will receive their higher education qualification,
  - d) the learning outcomes and qualifications obtained by completing the programme of study meet the professional expectations for the performance of the profession, the professions for which the qualification is required are indicated; these facts are corroborated by statements from relevant external parties,
  - e) the professional content, structure and sequence of profile study courses and other learning activities in the draft application for accreditation of the study programme and the conditions for successful completion of the study enable the achievement of the learning outcomes specified in the graduate profile and guarantee access to up-to-date knowledge, skills and competences, including transferable competences, which influence the personal development of students and can be used in their future career and life as active citizens in democratic societies,
  - f) the determination of the standard length of study, the specified workload for individual study courses expressed in ECTS credits and the number of hours of contact teaching enable the achievement of learning outcomes and correspond to the form of the study programme,
  - g) the determination of the level and nature of the creative activities required for successful completion of the study, particularly in relation to the final thesis.

**Art. 22**  
**Purpose and proposal of a new study programme**

1. The intention to accredit a new study programme, together with a justification, shall be submitted to the Rector for approval by the candidate for the study programme director or the candidate for a study programme co-director.
2. The intention of the new study programme includes:
  - a) a justification of the need for the new study programme,
  - b) the expected profile of the graduate and the expected labour market application of the graduates of the new study programme,

- c) a proposal for personnel with an appropriate level of creative activity,
  - d) a description of the material, technical and spatial support for the implementation of the new study programme.
3. If the Rector approves the intention of a new study programme, he/she submits it to the Arts Board of AFAD for discussion and approval. The Arts Board shall approve the study programme director and co-directors of the new study programme with the corresponding level of creative activity. The Rector will then appoint the main person in charge as a member of the Programme Board of AFAD.
  4. A draft description of the new study programme in accordance with the approved intention of the new study programme is prepared by the study programme director together with the study programme co-directors and this draft is submitted to the Programme Board of AFAD for discussion. The main person in charge of the study programme is responsible for the professional quality and content correctness of the study programme proposal.
  5. The proposal for a new study programme includes a description of the study programme, scientific/artistic and pedagogical characteristics of the study programme director and co-directors, a statement of the creative activity of the study programme director and co-directors. The proposal shall include a demonstration of compliance with the requirements for the study programme as laid down in Art. 16.
  6. With the Rector's approval, the Chairman of the Programme Board of AFAD, together with the study programme director, a proposal of the study programme for discussion and approval to the Accreditation Board of AFAD.

#### **Art. 23**

#### **Proposal for modification of the study programme and proposal for suspension or cancellation of the study programme**

1. The proposal to modify the study programme shall be subject to Art. 17(3) to (5) to the extent of the curriculum modification.
2. The Chairman of the Programme Board of AFAD together with the study programme director submits a proposal for modification of the study programme to the Accreditation Board of AFAD.
3. A proposal to suspend the implementation of a study programme is submitted by the Chairman of the Programme Board of AFAD if he/she finds that the study programme does not meet the standards, while the identified deficiencies can be eliminated by modifying the study programme.
4. The Chairman of the Programme Board of AFAD may submit to the Accreditation Board of AFAD a proposal for the cancellation of a study programme; the proposal shall include a proposal for measures to ensure that students enrolled in the study of this study programme have the opportunity to continue their studies in another study programme conducted in the relevant field of study.
5. The Chairman of the Programme Board of AFAD may submit to the Accreditation Board of AFAD a proposal for the cancellation of a study programme if he/she finds that the study programme does not meet the standards for the internal system and the standards for the study programme, and the identified deficiencies cannot be eliminated by modifying the study programme.

#### **Art. 24**

#### **Proceedings before the Accreditation Board of AFAD**

1. The procedure for approval of a new study programme and for modifications of a study programme shall be initiated on the proposal of the chairman of the Programme Board of AFAD by delivering the proposal to the Accreditation Board of AFAD. Proceedings on suspension of a study programme or cancellation of a study programme may be initiated on the proposal of the Chairman of the Programme Board of AFAD together with the study programme director by delivery to the Accreditation Board of AFAD.
2. If the proposal does not contain sufficient supporting documents and information or contains deficiencies that can be eliminated within a reasonable period of time, the Accreditation Board of AFAD shall invite the study programme director programme to complete it and shall set a reasonable time limit for him/her to do so. If the study programme director does not comply with the invitation within the specified time limit, the Accreditation Board of AFAD shall terminate the procedure.

3. The Accreditation Board of AFAD shall assess the compliance of the proposal of a new study programme or a modification of a study programme with Art. 16. The long-term plan of AFAD, with this regulation or other relevant regulations of AFAD, with the Quality Act, with the Higher Education Act and with the standards for the internal system and standards for the study programme published by the Slovak Accreditation Agency for Higher Education, with the Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic No. 244/2019 Coll. on the system of study disciplines in the Slovak Republic. For the purpose of fulfilling its tasks, the Accreditation Board of AFAD may request opinions or information from AFAD employees, AFAD students, the Programme Board of AFAD or representatives from the external environment.
4. If the Accreditation Board of AFAD confirms the compliance of the new study programme or the proposal for modification of the study programme pursuant to paragraph 3, it proceeds to approval.
5. The decision rejecting the application shall state the reasons for the rejection of the application and instructions on the corrective action.
6. Upon approval of the proposal for the creation of a new study programme, the Rector is obliged to:
  - a) immediately register the new study programme in the register of study programmes, if AFAD is authorised to establish, implement and modify study programmes in the given field of study and level of study, or
  - b) submit an application for accreditation to SAAVŠ within 30 days in a field of study or degree of study in which AFAD is not authorized to create, implement and modify study programmes.
7. If the Accreditation Board of AFAD rejects the proposal for a new study programme, a new procedure on the proposal for a new study programme may be initiated in 3 months at the earliest.
8. The right to carry out a study programme and to award the corresponding academic degree to its graduates shall be granted to AFAD:
  - a) on the date of the decision of the Accreditation Board of AFAD, if AFAD is authorised to establish, carry out and modify study programmes in a given field of study and degree of study, or
  - b) on the date of the final decision of SAAVŠ in the field of study or degree of study in which SAAVŠ accreditation is applied for by AFAD.
9. If the Accreditation Board of AFAD finds that a study programme does not meet the standards, and the identified deficiencies can be eliminated by modifying the study programme or by taking other appropriate measures, it shall decide to suspend the implementation of the study programme; paragraph 3 shall apply accordingly.
10. After the suspension of a study programme, the Accreditation Board of AFAD shall invite the Chairman of the Programme Board of AFAD together with the study programme director to submit a proposal for modification of the study programme within a reasonable period of time so that the deficiencies that led to the suspension of the study programme are eliminated; the Rector shall also be notified of this.
11. The Chairman of the Programme Board together with the study programme director of AFAD shall submit within a specified time limit such a proposal for modification of the study programme that will create a prerequisite for meeting the standards, or the Rector shall propose the cancellation of the study programme.
12. Paragraphs 2 to 7 of this Article shall apply accordingly to the consideration of a proposal under paragraph 13; in the event of a rejection of a proposal for modifications, one repeated proposal for modifications of the programme of study may be submitted within the time limit laid down in the decision rejecting the modifications.
13. If the Accreditation Board of AFAD approves changes to a suspended study programme:
  - a) it shall decide to revoke the previous decision to suspend the study programme,
  - b) the Rector shall, within 30 days, submit a proposal for the modification of the study programme to the SAAVŠ if the implementation of the study programme has been suspended by a decision of the SAAVŠ.
14. The Accreditation Board of AFAD decides to cancel a study programme if:
  - a) after the suspension of the study programme, a proposal for modification of the study programme has not been submitted within the specified time limit,
  - b) after the suspension of the study programme, it has rejected a proposal for modification as well as a repeated proposal for modification of the study programme,
  - c) the Rector of AFAD proposes the cancellation of the study programme.



**Art. 25**  
**Delivery of decisions and appeal proceedings**

1. Decisions of the Accreditation Board of AFAD shall be made in writing immediately after the adoption of the relevant resolution of the Accreditation Board of AFAD.
2. The decision is delivered electronically via the AFAD e-mail account to the Rector through the Chairman of the AFAD Accreditation Board.
3. An appeal against the decision of the Accreditation Board of AFAD on the rejection of the proposal and on the cancellation of the study programme pursuant to Art. 19(14)(a) and (b) may be done by the Rector of AFAD within 10 days from the date of delivery. The Accreditation Board of AFAD decides on the appeal. A negative decision of the Accreditation Board of AFAD, in particular a decision not to approve a study programme, a decision to suspend a study programme, a decision to cancel a study programme, a decision not to approve modifications to a study programme, must be justified in detail.
4. The Accreditation Board of AFAD may reject the appeal and confirm or change its previous decision.
5. The decision of the Accreditation Board of AFAD on the appeal cannot be appealed. A negative decision of the Accreditation Board of AFAD, in particular a decision not to approve a study programme, a decision to suspend a study programme, a decision to cancel a study programme, a decision to disapproval of modifications to the study programme, must be justified in detail.
6. A decision against which no appeal is admissible shall become final on the date of delivery. A decision against which an appeal is admissible shall become final on the date of expiry of the time-limit for lodging an appeal if no appeal has been lodged.

**Art. 26**  
**Approval of changes to the conditions for the implementation of the study programme, which are not a modification of the study programme**

1. Changes to the conditions of the study programme implementation are proposed by the study programme director at a meeting of the Programme Board of AFAD.
2. The Programme Board of the Academy of AFAD approves in particular:
  - a) the modification of the information sheet of a compulsory course or a compulsory elective course consisting in a change of the semester of implementation, updating the teacher, recommended literature or course evaluation<sup>6</sup>.
  - b) inclusion of a new elective course and modification of an elective course.
3. The decision of the Programme Board of AFAD under this Article is final and not subject to appeal.

**PART FIVE**  
**Study counsellors, coordinators for students with specific needs, psychological, social and career care for students**

**Art. 27**

1. Study counsellors from among the teachers, the staff of the Support and Counselling Centre of AFAD and other professionally competent persons work at AFAD in order to provide counselling services to students in the field of study.
2. The Support and Counselling Centre of AFAD is used to provide counselling services to students with specific needs, to address the social and psychological situation of students and to provide counselling in the field of career development. The Support and Counselling Centre of AFAD employs a psychologist, an expert in students' career development and, if necessary, invites other competent experts to cooperate with it.

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<sup>6</sup> Section 2(g) of the Quality Act.

3. Study counsellors from among the teaching staff work at the individual departments of the school. They are chosen so that they have sufficient experience, knowledge and information to carry out their work.
4. The study counsellor or counsellors shall be appointed and dismissed from among the higher education teachers by the Rector on the proposal of the Chairman of the Programme Board of AFAD.
5. The names of the study counsellors, their assignment to a specific area of counselling and their contact details are published on the school's website.

#### **Art. 28**

#### **Competences of the study counsellor**

1. The function of the study counsellor is to ensure better information and vertical transfer of information regarding study legislation.
2. Study counsellor:
  - a) advises students on the design of their study plan and timetable, respecting the diversity of students and their needs and allowing for flexibility in study trajectories,
  - b) provides students with more detailed information on individual courses, their position and importance in the structure of the recommended plan, their suitability for the student's chosen trajectory of study, future practice, field of study or interests,
  - c) provides assistance to students and relevant school staff in dealing with study matters arising from the study regulations and other applicable legislation,
  - d) informs students and relevant school staff of important dates relating to their studies,
  - e) participates in coordination meetings and training sessions for academic counsellors summoned by the Vice-Rector for Bachelor's and Master's studies and communicates the information from the meetings towards the students and relevant staff of the school, as appropriate,
  - f) monitors the accuracy of data in the academic information system and draws the attention of the Study Office of AFAD towards deficiencies.

#### **Art. 29**

#### **Competences of the Support and Counselling Centre of AFAD**

1. The Support and Counselling Centre of AFAD:
  - a) provides social counselling, information on the wording of the Scholarship Regulations of AFAD, provides students with information on the possibilities of social support, social, extraordinary and one-off scholarships, pregnancy scholarship,
  - b) informs about important dates related to social care,
  - c) advises on student emergencies, proposes solutions according to the school's possibilities while taking into account the study rules,
  - d) provides support to foreign students especially in communication with the foreign police, health centres, social insurance companies,
  - e) provides psychological counselling in the field of mental-emotional limitations, lack of progress in studies and lack of motivation,
  - f) provides advice and coordination of activities related to students with specific needs (this area is also regulated by Internal Regulation No. 3/2020 on the provision of a generally accessible environment for students with specific needs),
  - g) collects suggestions from students, evaluates them and communicates them according to their nature and importance to the relevant part of the school, the study department, teachers, the Academic Senate of AFAD, Vice-Rectors, the Rector, the Programme Board of AFAD, or the Ethics Commission of AFAD,
  - h) acts as a 'first point of contact' for applicants,
  - i) monitors the updating of the website with information for applicants and students,
  - j) provides career guidance.
2. Regularly updates the focus of its advisory and support activities according to the current social, political or otherwise critical situation in society.

**Art. 30**  
**Student Study Advisor**

1. At least one student study advisor from the members of the student part of the academic community of the school is elected and dismissed by the student part of the Academic Senate of AFAD; he/she carries out his/her activities in cooperation with the study counsellors, the Support and Counselling Centre of AFAD and coordinates it with the relevant Vice-Rector.
2. The role of the student study advisor from the student members of the academic community of the school is mainly to answer students' questions concerning teaching and to submit their suggestions concerning teaching to the relevant study counsellors, the Vice-Rector, the Rector, the Study Office or the representatives of the individual departments.
3. The office of student study advisor of the student part of the academic community of the school ceases to exist by:
  - a) appeal,
  - b) interruption of studies,
  - c) termination of studies, unless he or she has applied for suspension as a student study advisor in accordance with paragraph 4,
  - d) failure to enrol at the school no later than the last day set for the enrolment of admitted applicants for the academic year in question, in the case of a suspended student advisor,
  - e) resignation.
4. A student study advisor from the student part of the academic community of the school, who is not a student of a doctoral study programme, may request in writing to the Chairman of the Academic Senate of AFAD the suspension of his/her role as a student study advisor before the regular end of his/her studies.

**PART SIX**  
**Selection of teachers of individual courses**

**Art. 31**

This part of the internal system regulates the rules for the selection of teachers of individual courses of study programmes pursuant to Section 3(3)(b) of the Quality Act.

**Art. 32**  
**Teachers providing profile courses of a study programme**

1. Each study programme has a specifically defined group of profile courses, which include compulsory courses that have a major impact on the formation of students. Not every compulsory course is also a profile course. A compulsory optional course and an optional course are not profile courses.
2. Profile study courses of the study programme are mainly provided by academic teachers in the position of professor or in the position of associate professor, who work at AFAD in the relevant field of study or related field of study, for the established weekly working time. Compulsory and compulsory optional courses which are not profile courses may be provided without the participation of teachers who hold the post of associate professor or the post of full professor.
3. The selection of profile courses and their personnel guarantees the implementation of the study programme.
4. The results of the creative activity of teachers providing profile courses of the study programme demonstrably reach the required level in the respective field of study in which the study programme is carried out, depending on the degree of the study programme:
  - a) at least a significant international level, if it is a third-degree study program,
  - b) at least an internationally recognized level, if it is a second-degree study program,

- c) at least a nationally recognized level, if it is a first-degree study program.
- 5. The results of the creative activity of A higher education teacher are assessed by the Arts Board of AFAD.
- 6. The creative activity of teachers of profile courses is demonstrated through the most significant outputs of the creative activity of study programme director or co-director providing profile courses of the study programme, whereby:
  - a) 5 outputs per teacher shall be submitted, of which at least 2 outputs shall be from the last 6 years prior to the year in which the relevant application for accreditation or proposal for the creation of a new study programme was submitted,
  - b) the availability of records of submitted outputs of creative activity and responses to these outputs in the registers of publications and artistic activity or in other search systems that are accepted as relevant in the relevant field of study is ensured,
  - c) one and the same output shall be submitted only once in a given assessment,
  - d) one and the same person submits outputs in only one creative activity assessment,
  - e) in the case of multi-authored outputs, the same output can be submitted and attributed to other people in other creative activity evaluations up to three times.

### **Art. 33**

#### **Teachers of study programme courses**

1. Those teachers are assigned for the courses of the study programme, whose:
  - a) qualifications, workload distribution, level of results of creative activities, practical experience, pedagogical skills and transferable competences enable to achieve the learning outcomes, taking into account the specificity of the course,
  - b) language skills correspond to the languages of the programme of study and the course in question,
  - c) number and working capacity correspond to the number of students and the personnel requirements of educational activities.
2. The professional qualification of the teachers providing the study programme is at least one level higher than the qualification achieved by its completion.
3. The requirement referred to in paragraph 2 may be waived in justified cases, such as in particular:
  - a) lecturers in foreign languages or technological courses,
  - b) teachers providing practice,
  - c) experts in practice,
  - d) doctoral students.
4. Where a course of study is taught by more than one teacher, a person shall be identified who has the relevant competences and the main responsibility for the implementation, development and quality assurance of the course, including the relative alignment of the practices of the individual teachers of the course. This person is the person responsible for the course. This person will normally be designated by the study programme director. The designation of the person responsible for the course shall be indicated in the course information sheet and in accordance with the procedures used for modifying the information sheet set out in this Regulation.
5. The person responsible for the course has a proven track record of at least national-level creative achievement in the relevant field of the course.
6. The requirement referred to in paragraph 5 may be waived in justified cases, such as in particular:
  - a) lecturers in foreign languages and technological courses,
  - b) teachers providing practice,
  - c) experts in practice.
7. The requirements for the theses supervisors and dissertations tutors, as well as the method of their selection, are set out in Part Five of this Regulation.
8. All teachers of the study programme are obliged to continuously develop their professional, linguistic, pedagogical, digital and other necessary competences.
9. Teachers of the study programme follow the Code of Ethics of AFAD, other rules of ethical behaviour established at AFAD, as well as the ethical principles of creative activity and publication of its results.

**PART SEVEN**  
**Approval of theses supervisors**

**Art. 34**

This part of the internal system regulates the rules for the approval of theses supervisors and theses tutors pursuant to Section 3(3)(d) of the Quality Act.

**Art. 35**

**Approval of theses supervisors, theses tutors and tutors – consultants**

1. The role of the thesis supervisor for a given study programme of Bachelor's and Master's studies is performed by teachers in the positions of professors and associate professors, who provide profile course focused on studio teaching and who have passed the selection procedure according to the relevant internal directive.
2. Final theses for a given study programme at AFAD may be carried out by teachers of AFAD who are approved by the study programme director.
3. Teachers of AFAD may perform the role of the thesis tutor for a given field of study of doctoral studies after approval by the Arts Board of AFAD.
4. The proposal for the approval of the tutor shall include the scientific/artistic-pedagogical characteristics of the person proposed for the post of a tutor. The list of approved tutors is part of the documentation of the accredited doctoral study programme, which is subject to periodic review.
5. The role of a tutor - consultant of a doctoral thesis for a given field of study may be performed by teachers of AFAD and other experts approved by the Field of Study Board of the respective field of study. A tutor - consultant is another person who participates in the guidance, training and consultation of the doctoral thesis.

**Art. 36**

**Qualification prerequisites for the position of thesis supervisor,  
tutor and tutor-consultant of the doctoral thesis**

1. The role of the thesis supervisor at the first and second level of study can be performed by higher education teachers who are active in artistic and scientific activities and in the publication of their results on artistic, scientific and other professional events or outputs and their professional qualification is, in the case of study programmes in the field of study Arts, bound to the post of professor or associate professor and, in the case of study programmes in the field of study Arts and Cultural Sciences, the professional qualification is at least one level higher than the qualification achieved by completing studies at the level at which they are supervising the thesis. The final thesis at the first and second level of study in the study programmes in the field of study Arts is tied to profile courses focused on studio teaching.
2. The role of the tutor in the doctoral study programme can be performed by higher education teachers and scientific researchers who are active in artistic, scientific and research activities and in the publication of its results on artistic, scientific and other professional events or outputs of international significance with a scientific-pedagogical title or an artistic-pedagogical title of professor or associate professor or by higher education teachers in the post of professor or associate professor or other professionals who have one of the scientific-pedagogical titles, scientific qualification degrees or scientific ranks.
3. The role of tutor - consultant of doctoral thesis can be performed by higher education teachers, scientific researchers and other professionals who are active in artistic, scientific and research activities.

#### **Art. 37**

#### **Performance of the role of thesis supervisor, tutor and tutor-consultant of the doctoral thesis**

1. The role of the thesis supervisor, tutor and tutor-consultant of the doctoral thesis is performed:
  - a) in an employment relationship with the school or
  - b) on the basis of an agreement for work performed outside the employment relationship (performance agreement or work activity agreement).
2. The performance of the role of tutor shall be terminated:
  - a) by resignation at his/her own request,
  - b) removal from office by the Arts Board of AFAD; the Arts Board of AFAD shall remove the tutor if he/she repeatedly fails to fulfil his/her obligations arising from the internal regulations of AFAD,
  - c) by termination of employment with the school,
  - d) the cancellation of the study programme.
3. Paragraph 2 shall apply accordingly to the termination of the performance of the role of the thesis supervisor or tutor-consultant of the doctoral thesis. On the proposal of the study programme director, the relevant Field of Study Committee of AFAD shall discuss the matter and appoint another thesis supervisor or tutor-consultant for the doctoral thesis in accordance with these rules.
4. If the performance of the role of tutor is terminated for reasons under paragraph 2(a) to (d), the Rector shall, on the proposal of the Chairman of the Field of Study Committee, immediately appoint another tutor for the doctoral student in accordance with these Rules.
5. During the interruption of the doctoral student's studies, the performance of the role of tutor towards the doctoral student is also interrupted.

### **PART EIGHT**

#### **Assessment of students**

#### **Art. 38**

This part of the internal system shall regulate the rules for the assessment of students so that unjustified differences do not arise in similar cases, in accordance with Article 3(3)(e) of the Quality Act.

#### **Art. 39**

1. These student assessment rules govern:
  - a) the rules governing the assessment of learning outcomes at all levels of study in study programmes accredited at AFAD under the Higher Education Act,
  - b) the transfer of credits and the assessment of learning outcomes after academic mobility,
  - c) assessment of students of other higher education institutions based outside the territory of the Slovak Republic admitted for part of their studies within the framework of academic mobility, taking into account the conditions of the exchange programme or the agreement between AFAD and the sending higher education institution,
  - d) assessment of students who carry out part of their doctoral studies as part of an external practice in another specialised institution.

#### **Art. 40**

#### **Learning objectives and assessment conditions**

1. The learning objectives and assessment conditions shall be set out in the first cycle of study in such a way that, in order to pass each subject, the student must demonstrate talent, knowledge and

- understanding in the field of study which is related to his/her general secondary education or vocational secondary education.
2. In order to pass the state examination and the defence of the Bachelor's thesis, the student must demonstrate that he/she can apply his/her talents and knowledge in a way that indicates a professional approach to his/her artistic or theoretical performance and can demonstrate competence through the presentation of an artistic or theoretical output in his/her field of study; he/she can present the results of his/her artistic and creative activity to an artistic audience.
  3. The final bachelor's thesis must be assigned in such a way that by its processing and defence the student demonstrates that:
    - a) he/she can navigate in artistic processes and theoretical bases of creation, possesses knowledge in the field of art history, understands the essential facts, concepts, principles and theories of the respective type of art, is able to use the acquired knowledge in the analysis, creation or interpretation in a way that demonstrates an understanding of the context,
    - b) he/she displays creative abilities, artistic vision and the ability of personal statement, masters performance and realisation techniques, applies the functions of creativity and personality in the creation or interpretation of a work of art. The student can apply analytical thinking, draw own conclusions, think creatively, conceptually and methodologically when solving specific problems in a given art form.
  4. The learning objectives and assessment conditions must be set in the second cycle of study in such a way that in order to pass each course, the student must demonstrate talents, knowledge and understanding based on the first cycle of study and that extend or enrich the learning towards his/her own creative work. By passing the state examination and defending the thesis, the student demonstrates that:
    - a) he/she develops and deepens his/her knowledge of artistic processes and the theoretical basis for the creation or interpretation of a work of art, and its reflection in terms of the latest knowledge. The student is knowledgeably prepared to critically analyze and define problems in a given art form, and is oriented to the multiple forms of art forms, media and styles according to the focus of study and its related fields.
    - b) He/she is able to design artistically original and innovative solutions, to make the right decisions in relation to the choice and use of methods, techniques and implementation of the artwork. The student deepens the ability to creatively search for and discover connections, new perspectives and artistic practices, is able to formulate issues, choose and defend his/her own solutions.
  5. By passing the state examination and the final defence of the Master's thesis in the study programme of the field of study Arts and Cultural Sciences, the student demonstrates that:
    - a) he/she has general knowledge at the level of historical and contemporary theoretical approaches and research methodology of the relevant type of art,
    - b) he/she understands the creation, interpretation and aesthetic effect and means of expression of the respective type of art. The student is able to formulate recommendations for the development of the respective field of knowledge, is able to reflect critically on various processes of individual types of art or culture, to propose the use of their manifestations in practice, and to manage the activities that are related to these types of art or culture.
  6. The learning objectives and assessment conditions must be set in the third cycle of study in such a way that, in order to pass the courses of study and the dissertation examination, the student must demonstrate a systematic understanding of the field of study and mastery of the skills and methods of artistic or scientific research associated with the field of study appropriate to the current state of the art and knowledge in the field of study. To complete the requirements in the art major, including the preparation of a dissertation, the student must demonstrate the ability to:
    - a) be creative, to bring a new way of perceiving and interpreting topics in the visual arts, design, architecture, and restoration, and to bring a knowledge of the subject matter under study that leads to the interaction of artistic creation and active thinking about it,
    - b) master methods of artistic research or innovative modes of experimentation in the arts,
    - c) critically analyze, evaluate, and synthesize new knowledge in the arts, humanities, and social sciences, as well as other areas as appropriate to the focus of the dissertation,
    - d) communicate their area of creative activity to colleagues, the wider artistic and theoretical community and the general public,

- e) to contribute to the dissemination of current tendencies in art, design, architecture and restoration of national and international significance through independent author's work,
  - f) to promote artistic, social or cultural progress in a knowledge-based society in an academic and professional context.
7. In order to complete the requirements in the scientific field of study, including the preparation of a dissertation, the student must demonstrate the ability to:
- a) conceptualise, construct, conduct and edit a substantial body of research with scientific integrity,
  - b) critically analyse, evaluate and synthesise new and complex concepts,
  - c) communicate his/her area of expertise to colleagues, the broader scientific community and the general public,
  - d) contribute original research to the extension of the frontiers of scientific knowledge through the completion of an extensive body of work, some of which is worthy of peer-reviewed publication at the national or international level,
  - e) promote artistic, social or cultural progress in a knowledge-based society in an academic and professional context.
8. Requirements for assessment at each level of study and details of formalities of final theses are regulated by the Study Regulations of AFAD.

#### **Art. 41**

#### **General principles for the implementation of the educational process**

The Study Regulations of AFAD ensure:

- a) the encouragement of the active role, autonomy, creativity and independence of students in education and in the learning process and its reflection in the assessment of students,
- b) respect for the diversity of students and their needs and allowing for flexible trajectories in learning,
- c) the use of a range of pedagogical methods, forms and approaches, assessment methods and that their application is subject to regular evaluation and refinement,
- d) the provision of appropriate guidance and support for students by teachers and their encouragement by mutual respect in the student-teacher relationship,
- e) that examiners are thoroughly familiar with existing methods of verifying the achievement of learning outcomes, methods of testing, examination and assessment of student performance and have the support of the academy to further develop their knowledge and skills in this area,
- f) that the criteria, methods and deadlines for assessment and grading are known in advance and easily accessible to students,
- g) that assessment enables students to demonstrate the extent and level to which they have achieved the expected learning outcomes and provides feedback to students which can be combined with recommendations and guidance on the learning process where necessary,
- h) the consistency of assessment and fair application in relation to all students, carried out in accordance with pre-agreed procedures and producing reliable conclusions that do not lead to unjustified differences in similar cases,
- i) the appropriate consideration of the circumstances of students with specific needs in assessment,
- j) the conduct of assessments of students by more than one assessor,
- k) the availability of corrective actions against the results of the assessment to students, ensuring fair treatment of those seeking correction.

#### **Art. 42**

#### **Rules and conditions for student assessment**

The rules and conditions of student assessment are set out in the Study Regulations of AFAD.



## **PART NINE**

### **Review of complaints**

This part of the internal system regulates the rules for the review of complaints and other similar submissions from students enrolled in study programmes carried out at AFAD in accordance with Section 3(3)(g) of the Quality Act.

#### **Art. 43**

##### **Complaints, suggestions, petitions, appeals and other submissions from students**

1. The student's submission is judged on its content.
2. If a student's submission can be assessed differently in its different parts according to its content, it shall be dealt with in each part in accordance with how that part is assessed according to its content.
3. A submission by a student seeking protection of his/her rights or legally protected interests which he/she believes have been violated by the actions or inactions of AFAD shall indicate specific deficiencies, in particular violations of legal regulations, the elimination of which is within the competence of AFAD, shall be considered a complaint for the purposes of this Internal Regulation, and AFAD shall proceed appropriately in its examination in accordance with a specific internal regulation of AFAD.
4. A complaint is not a submission that:
  - a) is in the nature of an enquiry, representation, opinion, request, suggestion or proposal,
  - b) points to specific deficiencies in the activities of the AFAD, the elimination or handling of which is regulated by a law other than the Complaints Act, e.g. a student petition,
  - c) is directed against a decision of the academic self-government body of AFAD issued in an administrative procedure,
  - d) is directed against the conclusions of an audit, surveillance, supervision or inspection; or
  - e) is submitted by a public authority and in which it draws attention to shortcomings in the activities of the AFAD.
5. For the purposes of this Regulation, a suggestion is a submission by a student which is not a complaint, petition, motion to initiate proceedings in matters relating to the academic rights and obligations of a student or other submission in a pending proceeding in matters relating to the academic rights and obligations of a student or an appeal against a decision of an institution of the AFAD. It generally is in the nature of an inquiry, statement, opinion, request, suggestion or motion.
6. For the purposes of this Regulation, a petition shall be understood as a submission by one or, as a rule, by several students, addressing the bodies of the academic self-government of the AFAD in matters of public interest or other common interest with requests, proposals and complaints, and which is explicitly designated as a petition.
7. For the purposes of this Internal Regulation, a motion to initiate proceedings concerning the academic rights and obligations of a student means a submission by a student initiating proceedings concerning the academic rights and obligations of a student, in which a decision is made by a ruling delivered to the student.
8. Submissions that are requests for access to information and their handling are regulated by a special internal regulation of the AFAD.
9. Student suggestions, which are not complaints, petitions, motions to initiate proceedings in matters related to the academic rights and obligations of the student, shall be regulated by the relevant internal regulation of AFAD - Directive of the Rector of AFAD on the handling of complaints, suggestions and petitions at AFAD.

**PART TEN**  
**Code of ethics of AFAD**

**Art. 44**  
**Preamble to the Code of Ethics of AFAD**

The text of the Code of Ethics of AFAD (hereinafter referred to as the "Code of Ethics") represents the basic ethical requirements for the conduct and behaviour of students, academic teaching staff and employees, and scientific staff and employees of the AFAD in the pedagogical, artistic, scientific and interpersonal field. The Code of Ethics is a morally binding statement, approved by the Academic Senate of AFAD and discussed by the Arts Board of AFAD.

**Art. 45**  
**Scope of the Code of Ethics of AFAD**

1. The Code of Ethics is an expression of human rights and legal values and principles applied in the environment of AFAD, but also in the activities and mutual relations of the members of the Academic Community of AFAD. It establishes the ethical principles of conduct of the employees and students of AFAD.
2. The Code of Ethics is morally binding for the members of the academic community of AFAD and it applies accordingly to other employees of AFAD. The AFAD Ethics Commission shall judge non-compliance with the values and principles contained in the Code of Ethics.

**Art. 46**  
**Ethical principles**

The Code of Ethics regulates the ethical principles for higher education teachers and scientific researchers, for students, and it regulates the ethical principles for artistic and scientific research activities.<sup>7</sup>

**Art. 47**  
**Implementation of the Code of Ethics**

The implementation of the Code of Ethics is fulfilled by the Ethics Commission of AFAD and by the Rules of Procedure of the Ethics Commission of AFAD<sup>8</sup>.

**PART ELEVEN**  
**Determination of requirements for the selection of higher education teachers**

**Art. 48**

This part of the internal system lays down the rules for determining the requirements for the selection of higher education teachers pursuant to Article 3(3)(k) of the Quality Act.

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<sup>7</sup> Internal Regulation of AFAD in Bratislava, No. 5/2019, Directive of the Rector of AFAD in Bratislava, Code of Ethics of AFAD in Bratislava, Art. 3, 4, 5.

<sup>8</sup> Internal Regulation of AFAD in Bratislava, No. 3/2021, Rules of Procedure of the Ethics Board of AFAD in Bratislava.

#### **Art. 49**

1. The staffing of positions of higher education teachers, positions of associate professors and professors, and positions of senior staff is carried out in accordance with the approved number and structure of positions at the AFAD, the so-called systemisation of positions.
2. The selection procedure shall test the applicant's abilities and professional knowledge, which are necessary or appropriate in view of the nature of the duties to be performed by the staff member in the position or role for which the selection procedure is being announced.
3. During the selection procedure, the employer is obliged to observe the principle of equal treatment in employment and similar legal relations established by a special law. In accordance with the principle of equal treatment, it shall be prohibited to discriminate on grounds of marital or family status, colour, language, political or other opinion, trade union activity, national or social origin, property, sex and gender identity or other status.
4. Positions of higher education teachers at AFAD are filled by a selection procedure. The selection procedure for filling the position of professor and the position of associate professor is also a selection procedure for filling the position of higher education teacher.
5. The method of the selection procedure for higher education teachers shall be determined by the relevant internal regulation of AFAD, which is in accordance with this Regulation.
6. The recruitment of positions through a selection procedure does not apply when hiring higher education teachers for a fixed-term employment relationship lasting up to one year for shorter working hours than the established weekly working hours, when concluding an agreement with a higher education teacher on work performed outside the employment relationship for a duration of up to one of the year and when accepting visiting professors.
7. The Rector is responsible for the announcement of the selection procedure for the position of higher education teacher, its progress and the implementation of the results of the selection procedure.

#### **Art. 50**

##### **Basic prerequisites for performing the work of a higher education teacher**

1. The selection procedure verifies the general prerequisites for performing the work of a higher education teacher, which are in particular:
  - a) qualification prerequisites and special qualification prerequisites, in particular pursuant to this Regulation,
  - b) integrity,
  - c) proficiency in the national language or another language in which the work is carried out.
2. A higher education teacher must meet the prerequisites for the performance of his/her work throughout the entire period of his/her employment.
3. The qualifications for the performance of the duties of the relevant position of a higher education teacher are education and length of service, if required in the specific case.
4. The required degree for a higher education teacher is:
  - a) at least a second-level university degree in the case of a lecturer and in the case of an assistant teaching courses in a degree programme in a related field.
5. For the purpose of assessing the fulfilment of the qualification prerequisites, the higher education teacher shall submit:
  - a) proof of education,
  - b) evidence of the recognition of an educational or professional qualification obtained in another State.
6. A person who has been legally convicted of an intentional crime is not considered blameless.
7. Integrity shall be proved by an extract from the criminal record not older than three months; in the case of a foreigner, integrity shall be proved by a similar document of integrity issued by the competent authority of the state of which he/she is a national, or by the competent authority of the state of his/hers permanent residence or habitual residence, and this by a document not older than three months.
8. Proficiency in the national language shall be demonstrated before the employment relationship is established. Verification of the knowledge of the state language or another language in which the

work is performed shall take the form of submitting proof of passing an examination in the language in question, submitting proof of education in the language in question, or conducting all or part of the job interview in the language in question. A higher education teacher does not have to demonstrate proficiency in the state language if he or she has passed the matriculation examination or the state examination or the state language examination on the state language or in the state language.

9. Proficiency in the state language is not required for:
  - a) a higher education teacher of a foreign language,
  - b) a higher education teacher of a course or courses taught in a foreign language,
  - c) a foreign lecturer.

### **Art. 51**

#### **Other prerequisites for performing the work of a higher education teacher**

1. The two main prerequisites reflected in the job requirements of higher education teachers, which vary according to the level of career progression achieved, are teaching, artistic and scientific research activities and other work related to these activities.
2. The internal system specifies the prerequisites in these three areas, which are interconnected. Indicators of their quality are not only quantitative, but mainly qualitative indicators, where there is naturally a certain degree of subjectivity in their perception and assessment, as well as dependence on the specifics of a particular field of study. The framework of competences to be possessed by a higher education teacher provides a certain degree of guarantee for the objectivity of the assessment of the quality of a higher education teacher. These are in particular:
  - a) subject-specific competences, which imply a thorough knowledge of the content of the courses the teacher teaches,
  - b) artistic activity as a prerequisite for the pursuit of artistic activity in their field,
  - c) scientific competence to carry out scientific research in his/her field,
  - d) psycho-didactic competences, which imply clearly defined learning processes, creating a favourable conditions for learning; to motivate students to cognition; to activate and develop their abilities, key competences; to create a favourable social, emotional and working climate; to manage the process of students' learning - to individualise it in terms of pace, level of assistance and students' learning styles; to use optimal methods, organisational forms and material means of teaching, to introduce innovative elements into teaching, etc.,
  - e) the ability to assess students' learning performance transparently, fairly and as objectively as possible,
  - f) organisational competences,
  - g) the ability to guide students effectively, to give feedback, to advise students in solving their problems,
  - h) the ability to self-evaluate and continuously improve one's own work,
  - i) the use of available foreign language literature in the teaching process, the involvement of students in international exchange programmes, international scientific events, etc.
3. In order to verify the other prerequisites for performing the work of a higher education teacher, the candidate for the position of higher education teacher must submit a specific plan of his/her artistic, scientific and pedagogical activity to each selection procedure, which includes his/her vision of the ideal artistic, scientific and pedagogical activity in the specific position.

### **Art. 52**

#### **Additional provision**

The announcement and process of the selection procedure is regulated by the internal regulation of AFAD called Principles of the Selection Procedure at AFAD in Bratislava.

## **PART TWELE**

### **General criteria for filling the positions of professors and associate professors and specific conditions for filling the positions of professors at AFAD**

#### **Art. 53**

#### **General criteria for filling the positions of higher education teachers and the positions of professors and associate professors**

1. Filling the positions of higher education teachers and the positions of professors and associate professors shall be carried out by means of a selection procedure, while the general criteria, specific conditions and the course of selection procedures for filling the positions of higher education teachers and the positions of professors and associate professors shall be regulated in detail by an internal regulation approved by the Academic Senate pursuant to Art. § Section 15(1)(d) and Section 77 of the Higher Education Act; in the statutory provisions in question, the Higher Education Act refers to 'the principles of the selection procedure for filling the positions of higher education teachers, research staff, professors and associate professors and senior staff'.
2. In the selection procedure, the AFAD is obliged to observe the principle of equal treatment in employment and similar legal relations laid down by a generally binding legal regulation.
3. The announcement of the selection procedure is published by the AFAD on its website, as well as on the website designated by the Ministry of Education and also on the official notice board of the school.
4. In the framework of the selection procedure of the AFAD, which is public, the fulfilment of the requirements specified in the announcement of the selection procedure for filling the position of higher education teacher and for filling the position of associate professor or professor in the field of teaching and creative activity is verified.
5. A scientific-pedagogical degree or an artistic-pedagogical degree may not be a prerequisite for the position of associate professor or professor. The requirements specified in the announcement of the selection procedure for filling the position of associate professor or the position of professor shall be determined by the AFAD in such a way that they reflect the required level of the criteria for obtaining the title of professor or the criteria for obtaining the title of associate professor in the standards for habilitation and inauguration proceedings and, at the same time, that these requirements correspond to the minimum criteria for artistic, pedagogical or research activities issued by the Ministry of Education, or with other conditions determined by SAAVŠ.
6. The prerequisite for performing the activities of a higher education teacher in the position of associate professor or in the position of professor is the continuous fulfilment of the current criteria for filling the position of associate professor or the position of professor.
7. A contract of employment as a higher education teacher may be concluded on the basis of a single selection procedure for a maximum period of five years. The duration of the employment relationship under the first sentence shall be extended by the duration of the higher education teacher's maternity and parental leave and the higher education teacher's temporary incapacity for work of at least 42 days.
8. The position of associate professor or the position of professor may be filled on the basis of a single selection procedure for a maximum of five years. If a higher education teacher has held the position of associate professor or the position of professor at least three times and the total duration of his/her tenure in these positions has reached at least nine years, he/she acquires the right to an employment contract with the AFAD for the position of higher education teacher for a fixed term until he/she reaches the age of 70 years; this does not give rise to the right of the higher education teacher to be classified in the respective position.
9. The Selection Board for the selection procedure for filling the position of associate professor or the position of professor shall have five members who must meet the qualification requirements for filling the respective position, and the composition of the Selection Board shall be as follows: two members are appointed by the Rector, one of whom is appointed on the proposal of the staff representative, two members are appointed by the head of the relevant department of AFAD, and one member is appointed by the Arts Board of AFAD. The members of the Selection Board appointed by the head of the relevant department of AFAD must be teaching in the relevant field of study; one

of the members of the Selection Board appointed by the Rector and one of the members appointed by the Arts Board of AFAD shall not be an employee of the AFAD. A student representative appointed by the student part of the academic community of AFAD shall also participate in the selection procedure in accordance with the procedure specified in the internal regulations. The student representative does not have the right to vote.

10. The minutes of the selection procedure shall be drawn up by the recorder of the Selection Board, appointed by a majority of its members, setting out the evaluation criteria, the verbal evaluation of the candidates, their ranking and the reasons for the result in relation to each candidate. For verifying the result of the selection procedure, the higher education institution shall publish on its website the data referred to in Section 77 of the Higher Education Act within five working days after the selection procedure has taken place.
11. Without a selection procedure for the position of a higher education teacher, for a maximum period of one year, the Rector may:
  - a) recruit an employee on a part-time basis or
  - b) sign agreements for work performed outside the employment relationship.

### **PART THIRTEEN**

#### **Ensuring the professional development of higher education teachers, researchers and artistic staff of AFAD**

##### **Art. 54**

1. This part of the internal system regulates the rules for ensuring the professional development of higher education teachers, researchers and artistic staff of AFAD according to Section 3(3)(1) of the Quality Act.
2. Education is a developmental process that enables progression beyond the present state of knowledge and ability to a future state in which a higher level of skills, knowledge and abilities is required. The concept of learning is defined as human resource management and the process by which a person acquires and develops new knowledge, skills, abilities and attitudes. The aim of the education of higher education teachers, researchers and artistic staff of AFAD is to provide qualified, educated and capable people who are needed to meet the present and future needs of AFAD.
3. Appropriate conditions are created for higher education teachers to develop their qualifications.

##### **Art. 55**

1. Education of higher education teachers, researchers and artistic staff (hereinafter referred to as "staff") as a personnel activity aimed at the professional development of staff includes in particular the following activities:
  - a) adapting employees' skills to the changing requirements of the workplace, i.e. upskilling,
  - b) increasing the applicability of employees, whereby job skills are expanded,
  - c) retraining of staff to carry out the activities required by the AFAD,
  - d) for new employees, adapting work skills to the specific requirements of the job, the technique, technology and work style used in the job,
  - e) the formation of work skills, which includes the formation of the employee's personality.
2. Based on the principle of the responsibility of every higher education teacher, researcher and artistic worker at AFAD, each higher education teacher, researcher and artistic worker is primarily responsible for his/her own education in terms of professional development; he/she informs his/her direct supervisor about this so that records of maintaining or improving his/her qualifications (certificate, diploma, certificate of attendance, etc.) are placed in his/her personal file and taken into account for his/her career development. To this end, the staff member shall:
  - a) enhance his/her professional development through self-study,
  - b) seek out courses and organised activities which, in his/her opinion, should contribute to his/her professional development and participate in such activities or suggest to his/her supervisor that

such courses or organised activities be arranged not only for the staff member concerned but also for other staff members who may benefit from them.

3. The Rector and other senior staff of AFAD shall enable employees to participate in educational activities aimed at enhancing their professional development, possibly during working hours and, according to financial possibilities, at the employer's expense. Support in this respect is individual and precisely targeted to each individual employee.
4. The employer shall, as a rule, organise an educational activity at least once every two years aimed at enhancing the professional development of higher education teachers, researchers or artistic workers; where appropriate and necessary, he/she shall also organise regular educational activities for employees.
5. The employer shall provide professional development for its employees either by external resources or directly by its own employees.
6. If the educational activity is carried out outside the employee's workplace as part of education directly supported by the employer, participation in such educational activities is administratively ensured according to the directive on travel allowances, if it is a business trip.

#### **PART FOURTEEN**

#### **Verification of sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes**

##### **Art. 56**

This part of the internal system regulates the rules for verifying sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes according to § Section 3(3)(m) of the Quality Act.

##### **Art. 57**

#### **in verifying sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes**

1. AFAD continuously monitors and regularly verifies that the implementation of its study programmes and other related activities are sufficiently secured spatially, materially, technically, informationally and personnel-wise with the aim to ensure their permanent compliance with the standards for the study programme, with the learning outcomes, with the number of students and with their needs, including specific needs. AFAD shall take corrective measures in case of identification of deficiencies.
2. The following shall be involved in the verification of sufficient space, material, technical, informational and personnel support:
  - a) Academic Senate of AFAD,
  - b) Programme Board of AFAD,
  - c) Accreditation Board of AFAD,
  - d) the Rector,
  - e) representatives of employers and interested persons,,
  - f) students
3. For each study programme, the minimum spatial, material, technical, informational and personnel requirements for the support of the study programme are determined according to its nature. These include, in particular, the number of seats in classrooms, laboratories, access to equipment, library space, Internet access, as well as the number of teachers and their structure according to role and job title, and support staff.

#### **Art. 58**

#### **AFAD processes in verifying sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes**

1. AFAD systematically verifies sufficient spatial, material, technical, informational and personnel support for the implementation of the study programme:
  - a) continuously,
  - b) regularly and
  - c) on an ad hoc basis.
2. AFAD continuously monitors sufficient spatial, material, technical, informational and personnel support for the implementation of the study programme through systematic collection of information on spatial, material, technical, informational and personnel support for the study programme and their regular updating.
3. AFAD regularly assures and verifies sufficient spatial, material, technical, informational and personnel support for the study programme by:
  - a) internal evaluation reports of the study programme, which are part of the periodic approval of the study programme in the period corresponding to its standard length of study,
  - b) an anonymous questionnaire in which students have the opportunity to comment on the quality of the teaching and the teachers of the programme of study at least once a year, including on the quality of the spatial, material, technical, informational and personnel support for the study programme.
4. Verification of sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes may also be carried out through:
  - a) planned or unplanned inspections,
  - b) an ad hoc student questionnaire or survey.

#### **Art. 59**

#### **Taking corrective measures**

1. In case of identified deficiencies, the AFAD shall take corrective measures in accordance with this Internal Regulation.
2. The results of the verification pursuant to Art. 61 shall be evaluated and reflected in the adoption of improvement measures; students shall be guaranteed participation in their design.
3. The results of the evaluation and the measures taken and any planned or follow-up actions resulting from the evaluation of the curriculum are communicated to the interested parties and made public.
4. Modifications to programmes of study resulting from their continuous monitoring and periodic evaluation are proposed with the involvement of students, employers and other interested parties.

#### **Art. 60**

#### **Structures of AFAD in verifying sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes**

1. The Accreditation Board of AFAD is responsible for:
  - a) assessing the adequacy of the spatial, material, technical, informational and personnel support for the implementation of the assessed study programme,
  - b) establishing the minimum requirements for the spatial, material, technical, informational and personnel support for the implementation of the assessed study programme by approving the study programme in accordance with the submitted documentation.
2. The Programme Board of AFAD is responsible for:
  - a) compiling a study programme evaluation report with documentation of the spatial, material, technical, informational and personnel support of the study programme and its justification,
  - b) ongoing monitoring,
  - c) communication with employers and interested parties,
  - d) publication of the results of the evaluation and the measures taken,



- e) proposals for modification of the study programme,
  - f) implementation of the corrective measures taken.
3. The Rector is responsible for:
    - a) ensuring continuous monitoring, regular verification of the assurance of sufficient spatial, material, technical, informational and personnel support for the implementation of study programmes,
    - b) its evaluation for each study programme,
    - c) taking measures to improve the implementation of the study programme,
    - d) communicating the results of the evaluation and the measures taken to interested parties.
  4. Students have the right to:
    - a) to express their opinion at least once a year on the quality of the spatial, material, technical, informational and personnel support for the implementation of study programmes in an anonymous questionnaire,
    - b) participate in the adoption of measures for improvement,
    - c) be informed of the evaluation of the verification and of the improvement measures taken.
  5. Employers' representatives and other interested persons have the right to:
    - a) express their opinion on the quality of the spatial, material, technical, informational and personnel support for the implementation of study programmes,
    - b) participate in the adoption of measures for improvement,
    - c) to be informed of the evaluation of the verification and of the improvement measures taken.
  6. The participation of students and employers' representatives in matters under this Part of the internal regulation shall be ensured in particular by their participation in collective bodies with competences under this Article.

## **PART FIFTEEN**

### **Collection, analysis and use of information necessary for the effective implementation of the study programme and publication of information**

#### **Art. 61**

This part of the internal system regulates the rules for the collection, analysis and use of information necessary for the effective implementation of the study programme pursuant to Section 3(3)(n) of the Quality Act and the rules for the regular publication of up-to-date, adequate and qualitative information on study programmes and their graduates pursuant to Section 3(3)(o) of the Quality Act.

#### **Art. 62**

##### **Data collection sources**

1. In order to ensure the quality of educational activities of the implemented study programmes and to support studies, the AFAD collects the necessary data mainly from the following sources:
  - a) academic information system,
  - b) other information systems of AFAD,
  - c) external information systems and information provided by external sources, in particular information systems of the Ministry of Education, Science, Research and Sport of the Slovak Republic, Slovak Centre of Scientific and Technical Information.
2. AFAD collects analyses and uses data necessary for the effective implementation of study programmes in accordance with the Personal Data Protection Act.
3. To evaluate and verify the data, AFAD may also use other sources of data, for example, from employers' unions and associations, professional chambers, cultural institutions, etc.

**Art. 63**  
**Publication of information, collection and evaluation  
of data on study programmes on the AFAD portal**

1. Information and data on studies at AFAD are published on the AFAD website (www.vsvu.sk) for all study programmes at all levels of study every academic year in the same extent in the state and English languages. The data on studies shall contain information at least in the following scope:
  - a) the name, registered office, address, organisational unit where the study programme is carried out,
  - b) the organisational structure,
  - c) a list of the study programmes carried out, broken down by:
    1. degrees of higher education,
    2. forms of study,
    3. standard length of studies,
    4. graduate profile and application,
    5. the learning objectives of the study programme,
    6. the curriculum,
    7. course information sheets.
  - d) the organisation and timetable of the academic year,
  - e) the method, dates and requirements of admission interviews,
  - f) the name of the coordinator for students with special needs,
  - g) the name of the academic advisor for each programme of study,
  - h) information on the costs associated with studies (tuition fees and fees),
  - i) accommodation options,
  - j) information on mobility programmes, including information on how to apply,
  - k) information about the Academic Library of AFAD,
  - l) information about the activities of AFAD.

**Art. 64**  
**Providing information on study programmes in the register of study programmes**

1. AFAD provides information on study programmes (creation, updating and cancellation) through the person in charge of the Office for Quality.
2. The updating of data on study programmes is done in accordance with the accreditation decisions of SAAVŠ and the Accreditation Board of AFAD.
3. The management of data on study programmes is carried out in the interface of the Central Register of Students.
4. To create and update the data, it is necessary to create and upload a batch of data, which is prepared by an authorized person from the Office for Quality in cooperation with the AIS 2 Administrator.

**Art. 65**  
**Publication of information about study programmes on the Portal of Higher Education  
Institutions**

1. The officer responsible for study affairs at AFAD publishes information about study options on the Portal of Higher Education Institutions.
2. The vice-rector or his/her authorized person shall submit, within the required deadline, up-to-date information on the possibility of studying in accredited study programmes that AFAD will provide in the following academic year.
3. The information shall relate in particular to:
  - a) the requirements for admission procedures and how they are to be carried out,
  - b) the dates on which applications must be submitted and the entrance examinations must be held,
  - c) the expected number of applicants to be admitted to each study programme,
  - d) the amount of the study fees for the following academic year,

- e) the amount of tuition fees if the standard length of studies is exceeded,
  - f) the amount of tuition fees for external study.
4. Once all the information has been summarised, the appointed officer will publish the information no later than two months before the last day for the submission of applications for the programme of study in question.

#### **Art. 66**

##### **Providing information on the structure and number of students**

1. AFAD provides data on the structure and number of students in accordance with generally binding regulations to the Central Register of Students (CRŠ).
2. Data to the CRŠ is provided through the Academic Information System AIS 2.
3. The authorized officer of the Study Office of AFAD is responsible for sending the regular monthly allowance.
4. The authorised officer of the Study Office is responsible for the accuracy of the data in AIS 2.
5. After sending the data from AIS 2 to the CRS, the central administrator monitors the entire data processing until its successful completion. In case of errors, the Study Office shall request the correction of errors and repeat the whole process of export and monitoring.

#### **Art. 67**

##### **Providing information on the structure and number of academic staff to the Central Register of University Staff**

1. AFAD provides data on the structure and number of academic staff in accordance with the general binding regulations to the Central Register of University Staff (hereinafter referred to as the "CRZ").
2. Data shall be provided to the CRZ via the SOFIA information system.
3. The authorised officer of the HR Department of AFAD is responsible for sending the regular quarterly batch and for the correctness of the data.

#### **Art. 68**

##### **Providing information on the structure of academic staff, the number of students and providing information on the admission procedure of the 1st and 2nd level - Slovak Centre of Scientific and Technical Information**

1. Based on an annual call of the Slovak Centre of Scientific and Technical Information (hereinafter referred to as the "CVTI SR"), the Vice-Rector for Academic Affairs coordinates the preparation of annual statistics on the structure and number of students and academic staff.
2. Once compiled, the designated officers of the Study Office and HR Department send the statistics to the Vice-Rector for a first check, who verifies the consistency of the data in the forms with the data from the CRZ and CRŠ reports as of 31 October of the respective academic year.
3. After successful checking, the paper version of the statistics in two copies shall be delivered to the Rector for signature by the authorised officer. The authorised officer sends one copy to the correspondence address of the CVTI SR and the second copy is filed in the registry at the Study Office.
4. Based on the annual call of the CVTI SR, the Vice-Rector for Academic Affairs coordinates the preparation of departmental statistics on the admission procedure.
5. The data on the admission procedure shall be given as of 31 May of the respective academic year in a structured form.
6. The final export of data is done via AIS 2 to a csv text file.
7. The export is checked through the control program provided by CVTI SR and an output report is generated.

8. The final report will be signed by the Vice-Rector for Academic Affairs and delivered to the Study Office, which will file it in the Study Office's registry.
9. The data checked by the vice-rector is uploaded by the officer to the CVTI SR application, summarizing reports are generated according to the level of study and sent to the CVTI SR.

#### **Art. 69**

##### **Providing information on graduates - CVTI SR**

1. Based on an annual call of the CVTI SR, the Vice-Rector for Academic Affairs coordinates the preparation of departmental statistics on the structure and number of graduates in a calendar year.
2. Once compiled, the designated statistics officer sends the forms to the Vice-Rector for Academic Affairs for initial review, who verifies that the data on the forms from the CRS reports are consistent. After the first check, AFAD sends the completed and processed statistical data electronically for secondary checking to the report's guarantor - an authorized officer of the CVTI SR.
3. After a successful review, the signed paper version of the statistics signed by the Rector is provided in two copies; one of them is sent to the correspondence address of the CVTI SR and the second copy is filed in the registry of the Study Office.

#### **Art. 70**

##### **Annual Report on the Activities of AFAD**

1. Based on the published methodological guidelines and the call of the Ministry of Education for the preparation and submission of the annual report, the authorized employee of the Academic Library of AFAD sends the tasks to the heads of the departments.
2. The Rector shall request the Vice-Rectors to prepare annual reports for each unit.
3. The annual report shall include highlights, dates and a summary of activities for the year under review. The main areas monitored are the range of activities, educational activities, research, project, publication, editorial and artistic activities.
4. After the completion of the annual report, the Rector shall submit the annual report to the Academic Senate of AFAD for approval and, after its approval, to the Academic Board of AFAD for approval.
5. After the approval processes, the Rector prints and sends a printed and signed version to the Ministry of Education of the Slovak Republic and registers the second copy in the registry of AFAD and publishes an electronic version of the annual report on the AFAD website.

### **PART SEVENTEEN**

#### **Art. 71**

##### **Process and rules for reconciliation of habilitation and inauguration proceedings according to SAAVŠ standards**

1. The standards for habilitation and inauguration proceedings are based on generally binding regulations, which are: Act No. 269/2018 Coll. on Quality Assurance of Higher Education and on Amendment and Supplementation of Act No. 343/2015 Coll. on Public Procurement and on Amendment and Supplementation of Certain Acts, as amended (hereinafter referred to as the "Act on Quality Assurance"); Act No. 131/2002 Coll. on Higher Education Institutions and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as the "Act on Higher Education Institutions"); Decree of the Ministry of Education of the Slovak Republic No. 246/2019 Coll. on the procedure for obtaining scientific-pedagogical titles and artistic-pedagogical titles of associate professor and professor (hereinafter referred to as the "Decree on Habilitations and Inaugurations"); Decree No 244/2019 of the Ministry of Education of the Slovak Republic Coll. on the system of study disciplines in the Slovak Republic; Decree of the Ministry of Education of the Slovak Republic No. 16/2016 Coll.

2. AFAD has accredited habilitation and inauguration proceedings, it is obliged to evaluate its criteria for the fulfilment of the conditions for obtaining the artistic-pedagogical title "Associate Professor" or "Professor" according to the Quality Act and the SAAVŠ Standards (Standards for Habilitation and Appointment of Professors), and it is also obliged to align its procedures according to the Internal Quality Assurance System for Higher Education of AFAD.
3. If AFAD is obliged to align habilitation and inauguration procedures with the SAAVŠ standards, the Rector shall appoint the Chairman of the Field of Study Board for the Department of Habilitation and Inauguration Procedures to make adjustments in accordance with the SAAVŠ standards and the Internal Quality Assurance System for Higher Education of AFAD and to prepare an accreditation file.
4. AFAD has a defined field of habilitation and inauguration proceedings. It is determined by the study field of Arts, the description of which is given in the Decree of the Ministry of Education of the Slovak Republic No. 244/2019 Coll. on the system of study fields in the Slovak Republic.
5. The condition for the alignment of habilitation and inauguration procedures according to the SAAVŠ standards is that AFAD has the authority to create, implement and modify the third-degree study programme in the field of study to which the field of habilitation and inauguration proceedings is assigned.

#### **Art. 72**

##### **Personnel of the field of habilitation and inauguration proceedings**

1. The personnel of the field of habilitation and inauguration proceedings is understood as a group of five persons who work at AFAD on fixed working hours and who are responsible for the development and quality assurance of the field of habilitation and inauguration proceedings. Of these persons, at least two shall have the position of professor and hold the title of professor, and the others shall have the position of associate professor and hold the title of associate professor. Each of these persons shall be responsible for the development and quality assurance of no more than one field of habilitation and inauguration in only one higher education institution in the Slovak Republic.
2. AFAD has established a Habilitation and Inauguration Board consisting of five persons responsible for the development of the habilitation and inauguration procedure, which is established by the Rector on the basis of the prior approval of the AFAD Arts Board.
3. The activities and competences of the members of the Habilitation and Inauguration Board are determined by the Rules of Procedure of the Habilitation and Inauguration Board.

#### **Art. 73**

##### **Level of creative activity in the field of habilitation and inauguration proceedings**

1. AFAD carries out long-term and continuous activity in the field of habilitation and inauguration proceedings, the intensity and scope of which corresponds to the nature of these proceedings and the results reach the top international level.
2. The level of the results of the creative activity of AFAD is demonstrated through the most significant outputs of the creative activity of teachers who have the responsibility for the development and quality assurance of the field of habilitation and inauguration proceedings, whereby:
  - a) AFAD shall select outputs by submitting 5 outputs per teacher, of which at least 2 outputs are from the last 6 years prior to the year in which the respective application for accreditation was submitted,
  - b) AFAD shall ensure the availability of records of submitted outputs of creative activity and responses to these outputs in bibliometric and citation databases, registers of publication and artistic activity or other search systems accepted as relevant in the respective field of the habilitation and inauguration proceeding,
  - c) the Academy shall submit a total of 25 outputs,
  - d) one and the same output shall be submitted only once in a given assessment,

- e) one and the same person submits outputs only within one assessment of creative activity for the purpose of accreditation of habilitation and inauguration proceedings at a higher education institution in the Slovak Republic,
- f) in the case of multi-authored outputs, the same output may be submitted and attributed to other persons in other evaluations of creative activity for the purpose of accreditation of the habilitation and inauguration procedure, up to three times,
- g) the evaluation of the creative activity shall be carried out by the working group by holistic peer review according to the procedures and criteria set out in the Methodology for the Evaluation of Creative Activities issued by the Agency.

#### **Art. 74**

#### **Procedure for the development of a proposal for the alignment of habilitation and inauguration proceedings**

1. The development of a proposal for alignment of habilitation and inauguration proceedings with the standards of SAAVŠ and the Internal Quality Assurance System of Higher Education of AFAD is the responsibility of the Habilitation and Inauguration Board.
2. The development of a proposal for the alignment of habilitation and inauguration proceedings with the standards includes the development of an application for the assessment of the alignment of habilitation and inauguration proceedings with the standards, together with an accreditation file containing the relevant documents, which are in particular:
  - a) an internal evaluation report,
  - b) a description of the field of habilitation and inauguration proceedings,
  - c) the scientific/artistic and pedagogical characteristics of the persons responsible for the habilitation and inauguration proceedings,
  - d) the outputs of the creative activities of the persons responsible for the habilitation and inauguration proceedings.
3. The Chairman of the Habilitation and Inauguration Board submits the accreditation file to the Habilitation and Inauguration Board for approval.
4. The Chairman of the Habilitation and Inauguration Board together with other members of the Habilitation and Inauguration Board prepares the accreditation file and submits it to the Rector of AFAD.
5. The Rector submits the accreditation file to the Accreditation Board of AFAD for approval.
6. The Chairman of the Accreditation Board of AFAD submits the accreditation file to the Accreditation Board of AFAD for consideration, which results in a resolution that includes the following text in the statement part:
  - a) The submitted habilitation and inauguration proceeding is in compliance with the Quality Act, in accordance with the SAAVŠ Standards and it has been aligned according to the procedures of the Internal Quality Assurance System for Higher Education of AFAD.
  - b) The submitted habilitation and inauguration proceeding contains deficiencies in content or procedure that can be remedied by incorporating the proposed changes.
  - c) The submitted habilitation and inauguration proceeding contains serious deficiencies in content and procedure which cannot be remedied and should therefore be cancelled.
7. If the Accreditation Board of AFAD has made a decision according to paragraph 9 (b) or (c), it is obliged to justify in detail the deficiencies and the contradiction with generally binding legal regulations, SAAVŠ standards or the Internal Quality Assurance System of Higher Education of AFAD.
8. If the Accreditation Board of AFAD has made a decision according to paragraph 9 (b), the Rector shall set a maximum time limit for the elimination of the deficiencies. The proceedings shall be suspended until the revised file is received.
9. If the Accreditation Board of AFAD has made a decision according to paragraph 9 (c), an appeal against this decision may be made by the Chairman of the Habilitation and Inauguration Board. The appeal against the decision of the Accreditation Board of AFAD shall be lodged again with the Accreditation Board of AFAD. The appeal shall include a justification of disagreement with the decision of the Accreditation Board of AFAD according to paragraph 9(c).

10. The Accreditation Board of AFAD shall consider the grounds for the appeal of the Habilitation and Inauguration Board against the decision of the Accreditation Board of AFAD pursuant to paragraph 9 (c) and shall make a decision within 7 calendar days of its meeting. The decision of the Accreditation Board of AFAD can no longer be appealed against.
11. The AFAD Accreditation Board is obliged to publish and deliver to the applicant the minutes of the discussion of each application and the result of the assessment of such an application within 7 calendar days from the meeting at which the application was decided by vote.

## **PART EIGHTEEN**

### **Periodic evaluation**

#### **Art. 75**

#### **Periodic evaluation of study programmes and habilitation and inauguration proceedings**

1. Periodic evaluation of study programmes is a process, the purpose of which is to review the consistency of planned activities and implementation and to make sure that the activities are carried out in accordance with the Internal Quality System of AFAD and the SAAVŠ standards.
2. Evaluation is aimed at reviewing the achievement of learning outcomes and objectives, it is based on the premise of continuous improvement and is an integral part of the quality culture of AFAD.
3. Periodic evaluation shall be carried out every second year. The two-year cycle shall take into account the length of the shortest degree, which is the Master's degree. A two-year cycle means two academic years. The cycle thus begins on the first day of the first academic year and ends on the last day of the second academic year.
4. The cycle referred to in paragraph 3(a) of the evaluation shall aim at a full assessment of the compliance of the degree programmes and the habilitation and inauguration proceedings with the SAAVŠ standards.
5. The Programme Board of AFAD submits to the Accreditation Board of AFAD a request for periodic evaluation of the study programme and habilitation and inauguration proceedings.
6. The evaluation is mainly carried out on the basis of a self-evaluation report, in which the Programme Board of AFAD evaluates the fulfilment of the SAAVŠ standards by self-evaluation and analytically and statistically evaluates the collected quantified data and compares them against the target values of the measurable indicators.
7. The report provides statements given by the study programme directors on individual standards and assurances in the form of evidence that AFAD, in providing education and conducting habilitation and inauguration proceedings, has acted in accordance with the standards and in accordance with the legal standards and internal regulations of AFAD.
8. The first day of the period when the cycle under paragraph 3(a) begins is the date on which AFAD notifies SAAVŠ of the alignment of all curricula and habilitation and inauguration proceedings.
9. The request pursuant to paragraph 5 must be delivered to the Accreditation Board of AFAD no later than 3 months before the end of the cycle under review.
10. Failure to submit an application with the periodic evaluation of the study programme and the habilitation and inauguration proceedings and assessment of their compliance with the standards by the deadline according to the previous paragraph shall be considered as non-compliance with the standards and may result in the cancellation of the study programme and the habilitation and inauguration proceedings or the imposition of corrective measures by the Accreditation Board of AFAD.
11. The preparation of the report involves the relevant bodies of the school: the Programme Board of AFAD, the Field of Study Boards of AFAD, the Arts Board of AFAD, the Habilitation and Inauguration Board, the study programme directors and co-directors, and other departments of the school, as appropriate. These activities are coordinated by the relevant Vice-Rector responsible for the quality of education at AFAD.
12. The Accreditation Board of AFAD sets the structure of the application, submitted reports and other documents in its methodological guidelines.
13. The Rector submits a request for evaluation of study programmes and habilitation and inauguration proceedings to the Accreditation Board of AFAD.

14. The assessment shall take place mainly on the basis of evaluation reports of study programmes, habilitation and inauguration proceedings, submitted reports and other documents.
15. The reports are written in a self-evaluative manner and evaluate the results achieved in education, creative activity, transfer of know-how between education, art and practice.
16. Other persons who provide data and evidence or their expert opinions also enter the evaluation process. These are persons from within the school, but also from the external environment of the school.
17. Partial reports and the overall report in particular:
  - a) evaluate the functioning of AFAD at the level of study programmes and habilitation and inauguration proceedings,
  - b) demonstrate the fulfilment of standards at the level of individual study programmes and habilitation and inauguration proceedings,
  - c) include the results of findings from monitoring and external evaluation of study programmes and habilitation and inauguration proceedings, specifically structured by students, graduates, staff and other interested parties,
  - d) include comments and suggestions for action to remove identified deficiencies or to improve quality,
  - e) specify the implementation of corrective measures imposed in previous periodic evaluations.
18. Upon receipt of an application pursuant to paragraph 5, the Accreditation Board of AFAD shall discuss the relevant applications at a meeting and issue a resolution:
  - a) on the approval of the periodic evaluation with the extension of the authorization to carry out study programs and habilitation and inauguration proceedings,
  - b) on the completion of the application (in particular evidence and information),
  - c) on the imposition of corrective measures.
19. The resolution on the imposition of corrective measures shall contain in its statement part a justification of the measures imposed and a deadline for the elimination of the deficiencies.
20. The resolution on supplementing the application shall include in its statement part information about what information or evidence is required and why.
21. The Accreditation Board of AFAD is obliged to deliver the minutes of the discussion and the result of the assessment (resolution) to the applicant and publish them within 7 calendar days of the meeting.
22. If the discussion and assessment of the proposal ends with a resolution on supplementing the application, the proceedings are suspended until it is completed, but at the latest within 15 calendar days from the delivery of the resolution. The proceedings can be interrupted a maximum of two times.
23. The Accreditation Board of AFAD, after the completion of the periodic evaluation of the school, prepares a Report on the internal evaluation of the quality of the educational, research, artistic and other creative activities of AFAD no later than within 3 weeks after the completion of the periodic evaluation.
24. The Report on the internal evaluation is submitted by the Accreditation Board of AFAD to the Rector. The Rector shall discuss the Report on the internal evaluation at the Arts Board of AFAD.

## **Art. 76**

### **Indicators for the evaluation of standards**

1. The Accreditation Board of AFAD and other structures of AFAD rely on a set of measurable or indicative qualitative indicators when evaluating the fulfilment of standards.
2. The values of the indicators must be perceived in the context of the specific study programme, the specifics of the field of study and the level of education.
3. The values of the indicators are monitored continuously over time and are linked to specific policies, procedures and measures that demonstrably lead to continuous improvement.
4. The indicators are evaluated in a two-year periodical evaluation.
5. The indicators are evaluated in an appropriate range for the study program, habilitation proceedings and inaugural proceedings and for the entire school.



6. The indicators for the evaluation of standards are based on the indicators recommended by SAAVŠ in the Methodology for the Evaluation of Standards and are regularly reviewed by the Accreditation Board of AFAD, which also publishes their current scope and method of reporting.
7. The Accreditation Board of AFAD and other structures of AFAD monitor and evaluate not only the values localised in time in a given period, but also emphasise their development, trends and interpretation in the evaluation.

#### **Art. 77**

##### **Indicators of entry into education and habilitation and inauguration proceedings**

1. Indicators of entry into education demonstrate the compliance of the offer and interest in studying the study programme and habilitation and inauguration proceedings.
2. The indicators are in particular:
  - a) the number of programmes of study offered at the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> level
  - b) the number of applicants in the respective academic year, in the structure of the individual study programmes,
  - c) the number of applicants in the respective academic year with non-Slovak citizenship,
  - d) the percentage of enrolled students out of the total number of applicants in the respective academic year,
  - e) the percentage of admitted students from other higher education institutions in the 2<sup>nd</sup> and 3<sup>rd</sup> cycle of education out of all admitted students,
  - f) the number of unopened study programmes in the academic year out of the total offer,
  - g) the number of study programmes offered in a language other than Slovak. Percentage of non-open study programmes in a language other than Slovak in an academic year out of their total offer.

#### **Art. 78**

##### **Indicators for the implementation of education and habilitation and inauguration proceedings**

1. The success, professional support, efficiency and focus of study programmes and habilitation and inauguration proceedings are evaluated by means of implementation indicators.
2. The indicators are divided into 4 categories:
  - a) admission procedure, process and completion of studies,
  - b) earning, teaching and student-oriented evaluation,
  - c) pedagogues,
  - d) creative activity, habilitation and inauguration proceeding.
3. The indicators referred to in paragraph 2(a) shall demonstrate the appropriateness of the selection methods for the assessment of eligibility for study. The status and progress of students in education process shall be evaluated and drop-out rates shall be assessed.
4. The indicators in this category under paragraph 2(a) are, in particular:
  - a) the number of students in the study programme in each year of study,
  - b) the number of students in the first year of study who have dropped out of their studies, structured according to the reason (expulsion for failure, dropping out, change of study programme),
  - c) the drop-out rate in subsequent years of study,
  - d) the proportion of international students out of the total number of students,
  - e) the proportion of students exceeding the standard length of study, the average length of study beyond the standard length,
  - f) the average length of the extra period of study,
  - g) the number of graduates,
  - h) the number of disciplinary proceedings,
  - i) number of academic frauds detected, including number of plagiarisms.
5. The indicators under paragraph 2(b) shall assess the status and perception of the educational and diagnostic methods as viewed by the students. Student-oriented education, objective forms of assessment and student support services shall be evaluated.
6. The indicators in this category under paragraph 2(a) are, in particular:

- a) student-teacher ratio,
  - b) the average number of credits for profile courses in the study programme,
  - c) the number of theses supervised by one thesis supervisor (average and maximum),
  - d) the share of contact teaching (including student support) in the total teaching capacity (in hours per week),
  - e) number of staff dedicated to student support (study and career guidance),
  - f) the proportion of students on mobility abroad out of the total number of students,
  - g) the number of students admitted on mobility from abroad in the respective academic year,
  - h) the proportion of students who participated in the evaluation of the quality of teaching and teachers of the study programme out of the total number of students, and the level of student satisfaction,
  - i) the satisfaction rate of students with special needs,
  - j) the number of student complaints.
7. The structure of the teaching staff shall be evaluated by means of the indicators referred to in paragraph 2(c), focusing on their qualifications, age and turnover of teachers.
8. The indicators in this category under paragraph 2(a) are, in particular:
- a) the numbers of all teachers in the position of professor, associate professor, assistant professor, assistant, lecturer and on job agreements,
  - b) the age of teachers in the study programme providing profile courses (average age and minimum and maximum range),
  - c) the proportion of teachers with a third degree and above in the total number of teachers,
  - d) the proportion of teachers who are graduates of another university in the total number of teachers,
  - e) the proportion of teachers who have obtained a third degree and above from another university,
  - f) the proportion of teachers with artistic experience of more than 1 year outside concurrent teaching experience,
  - g) the number of teachers recruited on mobility from abroad in the academic year concerned,
  - h) the proportion of teachers sent on mobility abroad in the academic year concerned.
9. The indicators referred to in paragraph 2(d) shall be used to assess the creative activity in connection with the implementation of the educational process at the individual levels of education or in assessing the fulfilment of the standards for the habilitation and inauguration proceeding.
10. The indicators in this category under paragraph 2(a) are, in particular:
- a) the number of teachers' publications in each output category that are registered in the Central register of artistic activity records or other equivalent databases,
  - b) the number of teachers' creative outputs in each output category that are registered in the Central register of artistic activity records or other equivalent databases,
  - c) the number of publications and creative outputs of doctoral students,
  - d) the number of responses to publications and creative outputs,
  - e) the number of awards for creative outputs of teachers and doctoral students,
  - f) the amount of financial support received from national and international grant schemes and other competitive sources in the field of the discipline,
  - g) the number of tutors in the third cycle in the field of the habilitation and inauguration proceeding,
  - h) the number of students in the third cycle of studies in the relevant field of habilitation and inauguration proceeding,
  - i) the number of third cycle students who do not belong to any kind of the habilitation and inauguration proceeding,
  - j) the number of third cycle students (ArtD., PhD.) per tutor (average and maximum),
  - k) the evaluation of the level of creative activity of the department.

### **Art. 79**

#### **Output indicators for education and habilitation and inauguration proceedings**

1. The indicators show the compliance of the achieved education with the requirements of the labour market and the achieved results of study programmes and habilitation and inauguration proceedings.
2. The indicators in this category are mainly:
  - a) the degree of employability of graduates of the study programme in the field,

- b) the degree of satisfaction of representatives of artistic practice with the achieved learning outcomes of the study programme,
- c) the number of approved proposals for the award of the title of professor in the Arts Board of AFAD in the academic year,
- d) the number of approved proposals for the award of the title of Associate Professor in the Arts Board of AFAD in the academic year,
- e) the number of discontinued habilitation and inauguration proceedings (proceedings initiated but not approved by the AFAD Arts Board, withdrawn by the applicant or otherwise discontinued) in the academic year.

## **PART NINETEEN**

### **Common, transitional, repealing and final provisions**

#### **Art. 80**

##### **Common provisions**

The various bodies, processes and rules under this regulation must be in accordance with this regulation at AFAD and its constituent parts from 1 September 2022. In the meantime, the existing regulations may be followed, where practicable, except as part of the process of aligning with this regulation.

#### **Art. 81**

##### **Repealing provisions**

On the date of entry into force of this regulation, the Internal Regulation No. 11/2021 Internal Quality Assurance System for Higher Education of the Academy of Fine Arts in Bratislava of 12 November 2021 is repealed.

#### **Art. 82**

##### **Final provisions**

This regulation comes into force and effect on the date of its approval by the Arts Board of AFAD on 17 August 2022 after prior discussion in the Academic Senate of AFAD on 6 July 2022.

Assoc. Prof. Bohunka Koklesová, PhD.  
The Rector of AFAD

In Bratislava, 17 August 2022